

SELF STUDY REPORT
FOR
3rd CYCLE OF ACCREDITATION

S. D. P. COLLEGE FOR WOMEN

**S.D.P. COLLEGE FOR WOMEN, DARESI ROAD, BEHIND CHAND CINEMA LUDHIANA
141008**

www.sdpcollege.com

Submitted To
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
BANGALORE

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Executive Summary

Introduction:

SDP College for Women, Ludhiana, a prestigious Multi Faculty Post Graduate institute has a glorious past. The S.D.P. Sabha (Regd.), a more than hundred years old body, established this centre of higher learning in the interior of the city in 1968 to cope up with the ever increasing number of girl students in the city. The Sabha got the college affiliated to Panjab University, Chandigarh up to B.A. in the very first year of its inception. Presently the college is Re-accredited 'A' Grade by NAAC.

A wide range of academic courses both main and add-on-courses with strong and ultra-modern infrastructure, highly qualified and experienced teaching faculty contribute exclusively to the accomplishment of goals and visions, the S.D.P. Sabha once cherished. Sh. Balraj Bhasin President S.D.P. Sabha (Regd.) & College Managing Committee always expects the students to be physically fit and mentally sharp and sound. Therefore, maximum facilities are being provided to students/ players for the growth of body and sincerity in the attitude. The college has made provisions for Athletics and other games like Hockey, Cricket, Soft-Ball, Hand-Ball, Baseball, Kho-Kho, Badminton, Table Tennis, Karate, Gym, Athelics etc. Some exercises are indispensable for the general well-being of body and mind both. Yoga exercises and Aasanas fulfil these needs of the body & mind too.

The college has been steadily marching ahead on the road to progress. It, with its never-ending quest for excellence, has grown step-by-step, as multi faculty Post Graduate institution, offering a huge range of Graduate and Post-Graduate courses. A team of academically enriched and experienced staff members takes care of the physical, mental, intellectual and cultural needs of its learners. Hence, the tremendous lead of the college in academic and co-academic activities has carved an enviable niche for itself amongst the women colleges of Ludhiana.

Vision:

- **To translate dreams in to reality and produce complete human beings.**
- **To create an atmosphere conducive to teaching, learning and research.**
- **To develop all round personality of its learners.**
- **To strive for integrated and inclusive approach towards various disciplines.**
- **To adopt innovative methods of teaching.**
- **To support curricular with the co-curricular and extracurricular activities.**
- **To promote the culture of self reliance through need based vocational education.**
- **To inculcate moral and ethical values among learners and enabling students to meet the requirements of community, country and global market.**

Mission:

- **To take the college on the Path of Potential for Excellence in Education.**
- **To create national and global environment for teaching and learning by adopting ultra modern techniques and modes of teaching, learning and evaluation.**
- **To make efforts to draw out the best in the students and make them complete human beings who are committed and dedicated to the service of society.**
- **To enable students to respect and preserve Indian culture and heritage.**
- **To promote social and national integration.**

SWOC

Institutional Strength :

- **The institution imparts value based career - oriented quality education to the learners especially those belonging to the under-privileged sections of society.**
- **The college aims to develop the holistic personality of the learners motivating, enlightening and inspiring them for excellence in education, sports and cultural activities.**
- **The institution makes every possible attempt to equip the learners with skills so as to make them self-reliant and self-dependent; to make the learners ethically and socially responsible; to give equal opportunities to all without any discrimination/distinction of caste, colour and creed; to empower women by making them realize their full potential and to awaken them to their responsibility towards society and country.**
- **Lush green parks and play grounds**
- **well equipped/ ultra modern laboratories for practical training**
- **Dedicated faculty**
- **Efforts are made to make the learners well-versed in Spoken English.**
- **Physical exercises training in gym for the students to make the students physically healthy and mentally strong.**
- **Medical and vaccination camps have been organised in the times of Covid-19 .**
- **value based course/ activities carried out regularly.**

Institutional Weakness :

- **Health Insurance scheme can be introduced during coming sessions.**
- **Students participation in Sports can be more encouraged**
- **Teachers can be motivated to go for major/minor UGC projects.**

Institutional Opportunity :

- **Arrangements of preparation for competitive examination state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) should be made in college.**
- **The college should organise professional development /administrative training Programmes for teaching and non teaching staff**
- **The institution can be more equipped with assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment etc.**

Institutional Challenge :

Affiliated colleges are facing severe competition for admission into them.

,Affiliated colleges are unable to attract competent/efficient/highly qualified faculty due to massive and continuing brain drain of the best UG, PG and PhD graduates abroad for better economic and professional opportunities.

As Ludhiana is a hub of cottage and small scale industry. Linkages and collaborations with local industry and curriculum taught in colleges located in city is unable to bring equilibrium in demand and supply of human resource.

Criteria wise Summary

Curricular Aspects :

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism as follows:

Academic calendar:

- The college follows the Academic calendar issued by the University.
- The Heads of Departments conducts the meetings for month wise distribution of syllabus.

Time- Table Committee:

- The Time Table is prepared by respective departments and coordinated before being displayed on the notice board.

Daily Teaching Report:

- The institution has a practise and submission of daily teaching report to the Principal about daily presence of students and topics planned and covered and regular follow ups are taken
- Syllabus completion report is collected by academic in charges through HODs at the end of each semester.
- The books are issued to the students as and when needed by them.

Feedback:

- The college collects the feedback from the students about syllabus content and teaching methodology.

Advanced Learners

- Advanced Learners are motivated to visit E- library daily, read newspapers, magazines and books of choice.

Slow learners

- Develop Lessons to incorporate students' Interests, needs, and experiences. This helps to address the short attention spans of slow learners.
- Special classes are arranged to cover up Covid-19 period.

Teaching-learning and Evaluation :

- The college combines traditional and modern modes of imparting education with greater emphasis on independent learning. These methods are:
- The college is also a member of UGC-approved INFLIBNET N-LIST Program which provides the access to a wide range of e-journals and e-books.
- Interactive Boards, Smart Class Rooms, Online Platforms e.g. Zoom app, Google Meet, Language Laboratories are there to facilitate learning process.
- College promotes various Introductory Methods, Demonstration and Experimental Methods to encourage Participative Learning-
- Seminars/Workshops/Webinars, Paper Reading, Questionnaires, Project Reports, Industrial visits are the significant part of practical training.
- Group Discussions, Quiz competitions are organized to inculcate competitive spirit among students.
- Students are assessed on the basis of Class Performance, Result analysis, Lecture Shortage Statement, Monthly tests. Assignments, project work and practical assignments have ensured instilled confidence in students.
- Student's report cards provide a comprehensive view of academic performance of students. The data is analyzed through meetings and result analysis sessions.
- Result cards are mailed to parents.
- Letters to parents whose wards fail to qualify for appearing in university exams.
- Parent teachers meetings are fixed and parents are duly informed either through phone calls or letters.
- **Continuous Internal Evaluation (CIE).**
- The college prepares an academic calendar and co-academic calendar and follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). Syllabus division, Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

Research, Innovations and Extension :

- To promote research and Innovation in faculty members and students, the college encourages teachers and students to explore research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. The thinking process that goes into it will help students develop their creativity and their problem solving skills. It further improves level of education because it compels students to use a higher level of thinking to solve problems.
- The innovation ecosystem comprises two distinct, but largely separated entities, the knowledge given to the students, which is driven by fundamental research, and the commercial economy, which is driven by the marketplace. The college assists to develop an innovative ecosystem by acting as an catalyst between knowledge being imparted in the classroom and project works and in-job training programs attended by students in industry, which helps the students to acquire practical knowledge of the subject learnt in the class room
- The college provides various platforms to the students to participate in extension activities such as NSS, NCC, Youth welfare club and Government sponsored project NCLP i.e.National Child Labor Project etc.

Infrastructure and Learning Resources :

- S.D.P. College provides the latest infrastructure and learning facilities that contribute to the academic growth of students and faculty. A Wi-Fi Campus with good number of 28 ventilated spacious class rooms and 04 smart classrooms, with adequate number of lights and fans for conducting teaching learning.
- Placement Cell (01) to organize campus interviews. Well furnished seminar hall with one projector, one computer, one sound system for organizing special lecturers ,meetings , workshops, seminars with a seating capacity of 300.Language and other labs- 04 computer labs, 03 Home science , 01 psychology lab,01 fine arts lab,01 dance rooms, 01 health centre,01 conference Room, 01 Dispensary, 02 language labs.
- Two Music Rooms equipped with various musical instruments are available in each section for curricular and co-curricular purposes.
- The Girls Common Room in each section offers recreation and relaxation to students Individual departments with computer facility and internet facility.
- Separate rooms for extension activities such as NCC and NSS store room.
- The campus also houses ladies hostel.
- Well equipped Gymnasium to take care of the physical health of the students and faculty.
- Indoor sports stadium for indoor games.
- Double storey library with spacious reading room and fully automated with ILMS System. The Library is housed in the main building of the College with seating capacity for reading and conference purpose. It has a diverse collection of 32661 books with and 10 journals and magazines etc.
- Library is fully computerized and provides INFLIBNET access to staff and students.The library has a subscription for online resources such as e-journals, e-books etc. in addition to regular books journal, magazines, newspapers etc. which contribute and facilitate quality of education. But every year in the beginning of the new academic session, a policy is framed as per needs of different departments and institution.
- Maintenance of the infrastructure is a routine matter and part of administration and ensured through completion of checklist prepared by managing authorities

Student Support and Progression :

- The Student Council is the representative body of students in the College. It consists of members elected by the students from all classes and heads of various committees. The Students' Council works under the patronage of Principal and staff members.
- They have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college.
- The institution has a registered Alumni Association which is registered with Assistant Registrar of Societies Cum District, General Manager District Industries Centre,
- The purpose of this association is to foster a spirit of loyalty and to promote the general welfare of institution. Alumni association exist to support the parent institutional goals and to strengthen the ties between alumni, the community and the parent institution.
- The collaborative efforts of alumni include programmes designed to improve the overall quality of student life, strategies designed to orient and welcome new students to the campus and retain them within the institution.
- Alumni meet is an event for old relationships to be celebrated and refreshed, the new ones to be formed. Alumni are not merely students who have graduated or post graduated but they are often older, more robust, grayer and some time blade, but they are also generally wiser and financially better than they were.
- It is a time of reflecting, remembering the good old times and memories of the alumni and looking forward with a sense of purpose and anticipation. Keeping in view this thing, various meetings of the association are conducted every year. Discussions on various concerns are held. The alumni have been working in their capacity in the interest of the college.
- Alumni help for Admission promotion to raise the strength of the college. Some of the Alumni are employed as faculty in the college. They play an important role in the academic and institutional development.
- They still have an integral and inseperable connection to the institution.

Governance, Leadership and Management :

- The vision of the institution is to translate dreams in to reality and produce complete human beings; to create an atmosphere conducive to teaching, learning and research; to adopt innovative methods of teaching; To promote the culture of self reliance through need based vocational education; To inculcate moral and ethical values among learners and enabling students to meet the requirements of community, country and global market.
- The college has decentralized and participating management system
- Service rules and procedures are guided by the affiliating university i.e. Panjab University, DPI and the rules of the State Government as amended from time to time in this regard.
- There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell; the Anti-Ragging Cell; a Grievance Redressal Cell, Open Darbar with complaints boxes prominently placed.
- The college provides Fee concession to the wards of non-teaching staff in addition to this books facility also available in the library. The non-teaching staff acquires the advantage of PF loan.
- College mobilizes its funds received mainly from State government and University Grants Commission (UGC) on various Heads of Expenditures of the college. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the college. Each and every amount of fund received from State government and UGC are at par with budget allocation.

- Internal Financial Audit is done through a registered CA. External authorities appointed by the Govt of India also are involved in the Auditing. Through ISO Academic and Non Academic audit is also done.

Institutional Values and Best Practices :

- To achieve the aims and objectives set by Sanatam Dharam Pracharak Sabha, the college always lays impetus on imparting quality and need based education to the girl students of the financially weaker sections of the society.
- Gender equity as a social issue addressed in this institution by raising awareness of gender equality concerns. This is achieved by conducting various activities.
- The college campus is totally eco-friendly. The management, staff and students are fully committed for this. Even the management of the college takes personal interest and from time to time, sends directions regarding planting of saplings, floral plants, trimming of trees and weeding of flowers.
- Burning of dried leaves/wooden twigs is not allowed within the campus
- Any leakage from taps is properly checked and repair ensured
- At present no hazardous material is used in the college.
- Dustbins covered with lids are placed at different points in the college.
- Weeds and stray plants are removed regularly.
- Canteen contractor has been instructed to use less and less polythene covers/bags.
- Students of Fine Arts and Home Science departments use waste material to make artistic things.
- Lectures are organized for the ban of plastic objects.
- Rallies are conducted to aware students and local community to make the environment neat and clean.
- NCC Cadets organized Shram daan Day to spread the message of cleanliness in and around their locality.
- Workshop on best out of waste organized by Fine Arts department to train the students how to decorate waste material.
- Oath ceremony is organized to 'SAY NO TO PLASTIC' in the presence of Municipal corporation members.
- Hobby Classes are arranged for outsiders and due to easy access of our college; they take part in different hobby classes every year and expose their talent in different fields.
- Number of poem writing and story writing competitions are organized.
- Tree plantation to make the environment clean and green.
- Cleanliness Drive started under "Swachhta Pakhwada"

BASIC INFORMATION

Name and Address of the College	
Name	S. D. P. COLLEGE FOR WOMEN
Address	S.D.P. College for Women, Daresi Road, Behind Chand Cinema Ludhiana
City	Ludhiana
State	Punjab
Pin	141008
Website	www.sdpcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Ravi Kant	0161-2743992	9023532440	0161-2742672	sdpcollegeldh@yahoo.co.in
IQAC / CIQA coordinator	Ruby	0161-2741830	7009471453	0161-2742672	iqacsdp@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women

By Shift

Regular

Recognized Minority institution

If it is a recognized minority institution

No

Establishment Details

Date of establishment of the college

22-06-1968

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chandigarh	Panjab University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-05-2004	View Document
12B of UGC	11-05-2004	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCL,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

No

Recognitions				
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?		No		
Is the College recognized for its performance by any other governmental agency?		No		
Location and Area of Campus				
Campus Type	Address	Location *	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	S.D.P. College for Women, Daresi Road, Behind Chand Cinema Ludhiana	Urban	8.802635	9308

ACADEMIC INFORMATION

Details of Programs Offered by the College (Give Data for Current Academic year)						
Program Level	Name of Program/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Senior Secondary	English,Hindi,Punjabi	360	59
UG	BA,Arts	36	Senior Secondary	English,Hindi,Punjabi	750	146
UG	BA,Arts	36	Senior Secondary	English,Hindi,Punjabi	750	146
UG	BCom,Computer	36	Senior Secondary	English,Hindi,Punjabi	630	185
UG	BCA,Computer	36	Senior Secondary	English	120	62
UG	B.A.BEd,Education	48	Senior Secondary	English,Hindi,Punjabi	200	168
UG	BBA,Business Administration	36	Senior Secondary	English	120	34
UG	BVoc,Vocational Courses	36	Senior Secondary	English	150	12

PG	MA,Arts	24	BA or Prabhakar	Hindi	120	12
PG	MCom,Commerce	24	B.Com	English,Hindi,Punjabi	80	30
PG	MSc,Science	24	B.ScNon Med or BA with Maths	English	120	13
PG Diploma recognised by statutory authority including university	PG Diploma,Arts	12	Graduate in any discipline	English	30	0
PG Diploma recognised by statutory authority including university	PGDCA,Computer	12	Graduate in any discipline	English	30	2

Position Details of Faculty & Staff in the College

Teaching Faculty

	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				3				34			
Recruited	1	0	0	1	0	3	0	3	2	23	0	25
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				16			
Recruited	0	0	0	0	0	0	0	0	0	16	0	16
Yet to Recruit	0				0				0			

Non-Teaching Staff

	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	6	2	0	8
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	7	6	0	13

Yet to Recruit				0
Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2
Recruited	2	0	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	1	0	0	3	0	5
M.Phil.	0	0	0	0	2	0	0	3	0	5
PG	0	0	0	0	0	0	2	17	0	19

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	4	0	4
PG	0	0	0	0	0	0	0	11	0	11

Part Time Teachers

Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Details of Visting/Guest Faculties

Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	16	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Program		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	7	0	0
	Female	597	0	0	0	597
	Others	0	0	0	0	0
PG	Male	2	0	0	0	2
	Female	54	0	0	0	54
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	2	0	0	0	2
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	3	0
	Female	68	128	115	104
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	1	0
	Female	12	91	88	82
	Others	0	0	0	0
General	Male	0	5	5	0
	Female	729	481	416	337
	Others	0	0	0	0
Others	Male	2	5	0	5
	Female	0	2	0	0
	Others	0	0	0	0
Total		811	712	628	528

Provide the Following Details		
Number of Programs	Self-financed Programs offered	New Programs introduced during the last five years
	7	2

Provide the Following Details		
Unit Cost of Education	Including Salary Component	Excluding Salary Component
528	27146	14284

QIF

1. Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Answer:

The institution ensures effective curriculum delivery through a well planned and documented process. The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. Our faculty members have worked on the Board of Studies.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

Academic calendar:

- The college follows the Academic calendar issued by the University.
- The Heads of Departments conducts the meetings for month wise distribution of syllabus.
- The institution has a practice of month wise distribution of co-academic and academic activities to be performed by various departments.

Time- Table Committee:

- The college constitutes the Time Table committee.
- The Time Table is prepared by respective departments and coordinated before being displayed on the notice board.

Daily Teaching Report:

- The institution has a practice and submission of daily teaching report to the principal about daily presence of students and topics planned, covered and follow up taken .
- Syllabus completion report is collected by academic in charges through HODs at the end of each semester.
- The faculty engages extra periods and practicals as and when necessary and maintains their records.

Laboratories:

- There is optimum utilization of well-equipped laboratories for curriculum delivery of practical.
- The students maintain the practical files and the results are certified by the faculty.

Teaching Aids:

- Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum.
- Educational field visits, industrial visits, tours are organized.
- Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. • Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching.
- Guest lectures, Expert lectures and guidance by departmental Alumni are engaged.
- Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Department library:

- Departments maintains a Department Library to facilitate the students to access to latest books available in concerned subjects and topics.
- The books are issued to the students as and when needed by them.

Teacher support:

- The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject.
- The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops.
- New recruits are given orientation regarding teaching methodologies.

Feedback:

- The college collects the feedback from the students, alumni and parents for the efficient working.
- Open Darbar is organized every month to take the feedback from students to address their grievances.
- **Advanced Learners are** Motivated to visit E- library daily, read newspapers, magazines and books of choice.
 - Encouraged to solve University papers.
 - Helped to prepare notes with the help of reference books.
 - Given free books, fee concessions and awards by Management.
 - Given opportunity to participate in academic& extra-curricular activities.

Slow learners

- Develop Lessons that Incorporate Students' Interests, Needs, and Experiences

This helps address the short attention spans of slow learners.

- Provided need based extra guidance for slow learners.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Answer:

- Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.
- SDP College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE).
- The college prepares an academic calendar and co-academic calendar.
- The calendars comprise guest lectures, workshops, and industrial visits, other co-curricular and extra-curricular activities.
- The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.
- The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities.
- Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members.
- Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it.
- Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university***
- 2. Setting of question papers for UG/PG programs***
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses***
- 4. Assessment /evaluation process of the affiliating University***

Answer: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

Any additional information	View Document
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1.2 Academic Flexibility**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****Answer: 0****1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

Answer: 0

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Answer: 14****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	2	3	3

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Answer: 4.29****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
24	21	30	16	74

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Answer:

The college has been working for the development of the students. The various programmes are arranged related to Gender Equality, Sustainability, Human Values and Ethics.

- The college teachers engage the students in various activities through Expert lectures, N.S.S., N.C.C., programmes.
- The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental Awareness' this subject is taught by special teachers in the class.
- The said subjects include the chapters such as, Scope & Nature of Environment Science, Natural Resources, Eva-System, Bio- Diversity, Pollution, and Social Issues & Population.
- Environmental Awareness is a compulsory subject for B.A, B.COM. BCA, B.A.B.Ed students. The results of the students are not declared unless students clear this subject.
- The current issue of environment awareness has been thoroughly addressed by the college, in curriculum sustainable development is of much importance.
- The students must understand the human values & follow professional ethics in their relevant field. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college.
- A special 10 days camp is conducted by the N.S.S Department for their students to familiarize with the prevailing problems of rural India.
- The students are also engaged in value added programmes to make them aware of responsibilities and the professional ethics. Especially we are proud enough to state that we have not noticed till this date any major issues of Ragging and complaints from students about their harassments.
- The college is running a B.A.B.Ed. course from the session 2017-18. In this course, we have one subject i.e. Life skills training. B.A,B.Ed. course has 8 semesters and life skill training is the subject of each semester. For happy and healthy life, it is very important to have knowledge of life skills. Hence, in B.A,B.Ed course various life skills are practiced. These skills are skills of social relation skills of cooperative and team work skills of creative thinking, skills of self management, skills of communication skills of decision making skills of problem solving etc.

Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues. They learn practical aspects from their study tours and field visits. The college works with the objective of generating Social awareness among the students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Answer: 1.34

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	4	4

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Answer: 53.03

1.3.3.1 Number of students undertaking project work/field work / internships

Answer: 280

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2)Teachers

3)Employers

4)Alumni

Answer: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Answer: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

2.Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Answer: 24.11

2.1.1.1 Number of students admitted year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
170	216	274	292	334

2.1.1.2 Number of sanctioned seats year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
1150	1150	1100	1100	940

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Answer: 47.41

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0191	212	226	82	258

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Answer:

Advanced Learners are:

- Motivated to visit E- library daily, read newspapers, magazines and books of choice. E-Journals and e-books are also provided.
- Encouraged to solve University papers.
- Helped to prepare notes with the help of reference books.
- Given free books, fee concessions and awards by Management.
- Arrange various seminars for the students from different institutes.
- Given opportunity to participate in academic& extra-curricular activities.

Encouraged to apply for Govt./Semi-Govt./Private Scholarships

Slow learners

- Develop Lessons that Incorporate Students' Interests, Needs, and Experiences

This helps address the short attention spans of slow learners. Also, these students should be made to feel that some of the instruction has been designed with their specific interests or experiences in mind.

- Incorporate Audio and Visual Materials

One common characteristic among slow learners is that they often learn better by seeing and hearing than by read.

- Provided need based extra guidance for slow learners.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Answer: 25.14

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Answer:

- The college combines traditional and modern modes of imparting education with greater emphasis on independent learning. These methods are:
- The departments have been equipped with computers with Wi-Fi facility to enable the faculty to access the latest research and other advancements in their respective subjects.
- Computers with internet facility are also available in the college library to provide browsing and computing facilities to the staff and the students.
- The college is also a member of UGC-approved INFLIBNET N-LIST Program which provides the access to a wide range of e-journals and e-books.

- Lecture Method Black Boards

Interactive Boards

Smart Class Rooms

Online Platforms e.g Zoom app, Google Meet, GotoMeeting app.

Language Labs.

Introductory Method

Tutorials

Demonstration/Practicals

PPTs

Experimental Methods-

Trips

Practicals

- Participative Learning-

Assignments

Projects

Models

- Others

Seminars/Workshops/Webinars

Paper Reading

Preparation of Charts

Posters and Wall Papers

Problem Solving Methodologies-

Questionnaires

Project Report

Industrial visits

Practical Training

Group Discussions

Quiz

- Computer Assisted Methods

Innovative practices i.e. Smart Class Rooms, Smart Boards, Computers, Visualizers, DVD/CDs and other interactive methods are used to make teaching-learning more effective & interesting.

Online learning platforms like Zoom, Google Meet, Google Classroom is used for online teaching. JSR Software is used for MST, monthly test record and for attendance.

Teachers prepare lesson plans as per division of syllabus and discuss with the students.

Computer, language, library, internet facility help teachers and students both in teaching learning process.

Students are motivated to visit library daily. Even the Governing Body expects the staff to update themselves visiting library daily.

- Group discussions are organized to enhance inter-personal skills

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Answer:

The Institute follows ICT enabled teaching in addition to the traditional classroom education. The ICT facility was extended to cover all the departments. This provided the impetus for an augmented adoption of ICT in the teaching learning process.

ICT tools and resources available

No. of computers-61

No. of printers-10

No. of smart rooms-10

Projectors

Institutional website- sdpcollege.com

LCD

Graphic Tablets

LAN facility

JSR Software

Visualizers

Scanner, DVDs

WiFi enabled Classrooms, Labs, Admin Office, Naac Room, IQAC Room, Seminar Room, Director Room.

E-Resources used-Zoom ,Google classroom,Google Meet,Moodle,Wise app,E-Journals, Online Newspaper,E-Dictionary,E-Books

Academic management system = Academic calendar Session Wise prepared and implementation of calendar is through academic incharge, term-wise, month wise regularly regulate and execute the instructions of Panjab University Chandigarh.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Answer: 25.14

2.3.3.1 Number of mentors

Answer: 21

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Answer: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Answer: 20.95

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer:

2020-21 2019-20 2018-19 2017-18 2016-17

5

4

4

4

5

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Answer: 12.86

2.4.3.1 Total experience of full-time teachers

Answer: 270

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Answer:

Internal assessment is prepared ascertaining students' performance on the basis of parameters mentioned in curriculum scheme.

The Following mechanisms are used for internal assessment-

- Class Performance
- Result analysis
- Lecture Shortage Statement
- Monthly tests
- Assignments, project work and practicals have ensured instilled confidence in students.
- Student's report cards or progression reports have provided a comprehensive view of students' academic performance.
- Organization of seminars, webinars, workshops, PPTs. and extension lectures have brought out hidden qualities of leadership and organizational abilities of students.

- For the semester system, the University conducts the written examination twice (one after each semester). At the College level, pre- semester exams are held for the Post Graduate and Under Graduate Courses.

These endeavors by the college give a clear outline of what the student knows, understands and is able to do. They further help identify students learning needs and help to prepare the students for better performance in the University exams.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient

Answer:

The College follows the guidelines laid down by Punjab University, Chandigarh for redressal of Grievances related with examination. The grievances regarding internal practical examinations are resolved by the concerned departments. Marks of Internal assessment of various subjects are submitted through Online Portal of the University. Grievances of the students such as online examination form, incorrect entry of marks, rechecking and revaluation of answer sheets, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time by the college and the university. The college has an **Examination Committee** which consists of senior staff members. The staff members monitor the Examination process and interact with students from time to time. The Examination procedure is also communicated to students by teachers in their respective classes.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Answer:

The POs and COs are helpful in developing the framework of teaching and learning. The program outcomes, program specific outcomes and course outcomes primarily aim at imparting knowledge and skills which is critical for building student's competence and personality. There is also an

emphasis on holistic development of the students as the learning outcomes focus on imparting values and ethics and enhancing their interpersonal and communication skills.

The Following mechanism are used to communicate the program outcomes , program specific outcomes and course outcomes by the institution through:

- Result display on website.
- Letters to parents and result cards.
- Parent teacher meetings

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Answer:

The institution collects data from:

- Result registers of both monthly and house exams.
- Teachers regarding their participation in classroom, Seminars , Class Presentation, workshops are conducted for internal assessment and used to measure attainment of outcomes. To measure the subject knowledge class tests, group discussions, debate competitions are conducted.

Analysis

- The data is analyzed through meetings and result analysis sessions.

Outcomes

- Result cards are mailed to parents.
- Letters to parents whose wards fail to qualify for appearing in university exams.
- Parent teachers meetings are fixed and parents are duly informed either through phone calls or letters.
- Arrangement of remedial classes/extra guidance are made

As per learning outcomes of students, changes are made in the academic calendar of the next session.

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Answer: 90.2

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
157	220	207	270	382

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
172	222	252	319	407

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Answer: 3.66

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

3. Research, Innovations and Extension**3.1 Resource Mobilization for Research**

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Answer: 0

3.1.2.1 Number of teachers recognized as research guides

Answer: 0

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Answer: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
15	14	14	14	13

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Answer:

transfer of knowledge.

The Institution provides a conducive environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products.

Commerce news[wallpaper] are displayed and provided to students and teachers. They are free to express their views ,research work ,creative thinking ,poems writing. Commerce news has received immense response from students and teachers. They have touched various current issues as well as neglected issues which may prove in the context of rural society.

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities helps students to understand the various problems faced by the society. It enables them to find out solutions on them.

N.S.S. Sports Skill and Entrepreneurship development centre through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by language association are helpful to enhance the skills of languages and creative thinking.

N.S.S. conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan , awareness programmes about cleanliness construction of toilets , etc. All these activities are with the help of society.

News paper clippings are displayed and students are made to express their views and participate debates on it. Various competitions essay writing, debating ,elocution, booktalk are organized to bring out the hidden potentials of students. Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons . These persons are mentors to our students. Workshops and various seminars are conducted by college which have proved helpful to the rural students. It has raised their confidence and expanded their horizons of creativity.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Answer: 33

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
06	4	10	9	4

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**Answer: 0****3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years**

Answer: 0

3.3.1.2 Number of teachers recognized as guides during the last five years

Answer: 0

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Answer: 0.24****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	3	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Answer: 0.43****3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	0	3	1

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Answer:

The National Service Scheme was started by Government of India, Ministry of Education and Culture, Govt. of India, in Collaboration with State Government in the year 1969 in 37 selected Universities. Mumbai University has been participating in the scheme right from its inception. At present the scheme is run by the ministry of Youth Affairs & Sports in Central Government and Department of Higher & Technical Education in State Government.

AIMS AND OBJECTIVES

1. Understand the community in which they work.
2. Understand themselves in relation to their community.
3. Identify the needs and problems of the community and involve them in problem solving process.
4. Develop among themselves a sense of social and civic responsibility.
5. Utilize their knowledge in finding practical solutions to individual and community problems.
6. Develop competence required for group living and sharing of responsibilities.
7. Gain skills in mobilizing community participation.
8. Acquire leadership qualities and democratic attitude.
9. Develop capacity to meet emergencies and natural disasters
10. Practice national integration and social harmony.

Enrolment drive and Orientation program:

Enrollment drive was conducted in the month of July and enrolled 150 volunteers for the year 2016-19 and 200 in 2019-2021, In order to orient the newcomers an orientation cum training program is organized in the beginning of every year.

Cleanliness awareness:

NSS Volunteers of our College underwent training for ongoing Malaria Awareness Campaigning and conducted rally.

Save Girl Child:

NSS cell, to organize various programmes on the theme “Save Girl Child”. Our NSS college unit has organized various programmes to spread awareness

Road Safety Program:

NSS Volunteers of College conducted various Road safety programs such as Poster Competition, sending SMS, rally and Seminar on road safety to aware citizens of India regarding various safety measures should be adopted while driving the vehicles on the road.

Voting Awareness programme:

College had organized Voting Awareness programme to aware the students of college and to impart the knowledge about importance of voting. 22 NSS students participated in spread voting awareness Rally

Swacch Bharat Abhiyan:

- Pledge was administered at college by students and staff.
- Posters were put up on the notice boards and camps to aware students about cleanliness.
- Class to class awareness programmes were organised to aware students.

Seven Days NSS Camp: NSS Unit of College had organised Seven Days Camp from 8.10.16 to 14.10.16 and 24.12.18 to 30.12.18 and 24.12.19 to 30.12.19. Camp was attended by NSS volunteers and Programme Officers. The Theme of the Camp was “Swacch Bharat Abhiyan”. NSS Volunteers conducted various activities such as skit and debate on the topics “Swacch Bharat Abhiyan”, Save Girl Child, AIDS Awareness etc. Talks were organised for the Volunteers on different topics such as Consumer Awareness, Anti-superstition and moral values, Social networking- Boon or Bane and NSS objectives. The purpose of the camp was to inculcate various values such as social, cultural, moral, educational and ethical.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Answer: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer: 134

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
37	31	17	25	24

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Answer: 29.35

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
254	154	204	204	204

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Answer: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Answer: 5

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	0	2	1

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

4. Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Answer:

S.D.P. College provides the latest infrastructure and facilities that contribute to the academic growth of students and faculty.

- Spacious class rooms with adequate number of lights and fans for conducting teaching learning, guidance and counselling cell.
- Wi-Fi Campus.
- Well Equipped seminar hall for organizing special lecturers, meetings, workshops, seminars with a seating capacity of 300.
- Various labs of different departments such as Computer labs, Home science lab, Psychology lab, Fine arts lab, Conference Room, Dispensary, Gymnasium and Language labs such as communication lab attached with the add on subject of communication skills and one language lab is attached with the subject of Functional Hindi.
- Two Music Rooms equipped with various musical instruments are available in each section for curricular and co-curricular purposes.
- The Common Room offers recreation and relaxation to students.
- Individual departments with computer facility and internet facility.
- NCC Room along with one store room for facilitating NCC cadets for Enrollment and keeping their accessories
- NSS Department having a well managed store room for keeping records and ensuring availability of NSS programme officers to their volunteers.
- Small cells to keep water coolers with filters.

- Indoor sports stadium.
- Double storey library with spacious reading room.
- The campus also houses women hostel.
- well equipped with research centre provide INFLIBNET access to staff and students. The library has a subscription for online resources such as e-journals, e-books etc. in addition to regular books journal, magazines, newspapers etc. which contribute and facilitate quality of education . But every year In the beginning of the new academic session, a policy is framed as per needs of different departments and institution.
- The College Canteen caters to students with a variety of snacks, hot and cold beverages at reasonable rates .This offers a meeting hub for students after academic sessions to relax and have fun.
- Meditation room is a multipurpose room available for students for their convenience. Small sessions of meditation like Pavitra and Utarksha in collaboration with Art of Living, Bangalore , an International Organisation are used to be organised in this room. Students practice to prepare for items of Zonal Youth Festival in this room and Various talks by different faculty members on relevant issues are also organised here.
- Departments Such as Fine arts , Music and Home Science organise hobby classes to destress students and enabling them to become mentally productive. Having hobbies promotes better health and may lower the risk of having high blood pressure.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Answer:

Facilities for sports and Games

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium as well as a meditation centre. Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The College is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students.

Facilities for cultural and Heritage activities

The college contributes to the field of academics, research, technology, co-curricular activities and sports by engaging student's creative activities and engaged them in the noble cause of fighting against poverty, ignorance, illiteracy, corruption, intolerance, fundamentalism and terrorism. Institution makes all possible attempts to build a neat and clean, peaceful and pollution free environment. For the promotion of art, culture and aesthetics institution ensures the participation of the students in Inter college contests and Zonal Youth festivals. Various campaigns, workshops and seminars organized by the all departments play a significant role in engaging the students in creative, artistic and cultural activities. While participating in zonal, inter-zonal and national youth festivals, students get an opportunity to show their talent and interact with their counterparts in other states, thus promoting the spirit of peace, tolerance, national integration, communal harmony and humanism.

Fine Arts

An exclusive room is available to train students for cultural competitions. Students participating in various competitions organized in the college or in other colleges in the city.

Gymnasium

The college offer the facility of Gymnasium which has latest fitness equipments and is open for students as well as faculty members. The students who desire a healthy lifestyle and those who want to improve their athletic ability regularly go to the gym.

Music Instrumental and Music Vocal

Department of Music provide various platforms to aspiring students of college. College has two music labs with highly qualified faculty and labs are equipped with latest instruments like Sitar, Harmonium, Tabla, Banjo, Dilruba, Sarangi, Keyboard, Patti tarang and folk instruments of Punjab. The department provides stage to the students to perform in various activities like Group Songs, Bhajans, Shabad, Folk Songs, Geet, Gazal, Classical Vocal and Instrumental, Percussion and Non percussion, Kali, Kavishree, Vaar and folk instruments orchestra at college level, university level, state level and National level youth festivals. Apart from this, students of college got exposure in interdepartmental functions as well as national days i.e Independence Day and Republic Day celebration. The department introduces the folk and indian culture and heritage through music to the students.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Answer: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Answer: 5

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Answer: 5.5

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
7.78	1.44	8.92	0.24	0.98

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Answer:

The Library recognises the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments.

- The Library Committee consists of the Principal ,various faculty members and the Librarian . The Committee also has representatives from each department .
- SDP College library is well-equipped with latest infrastructure and well-stocked with a good collection of books.
- The Library is housed in the main building of the College with seating capacity for reading purpose.
- Library is fully automated with all its subsystems like Wi-Fi.
- The Library has a wide collection of Books, Journals, Audio-video materials, photocopying facility, News Papers, reference books v such as encyclopaedia, dictionaries and yearbooks. e-resources, previous years question papers etc.
- A specialised service provided by the Library includes INFLIBNET.
- Barcode online circulation system is in practice in the Library.
- The library is fully automated with ILMS System.
- It has a diverse collection of 32661 books with and 10 journals and magazines etc.
- Some of the departments maintain department libraries with proper stock and issue register.
- Library facilities are open to the students from 9am to 5pm. Maintenance and utilization of library resources are done strictly following the library rules. The maximum period of loan for books is fourteen days. The students can access the reference books in reference section.

- Name of ILMS software -- Cloud LMS(ERP)
- Nature of automation (fully or partially) Fully

- Version - Upgraded
- Year of Automation – 2020.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer: A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)

Answer: 0.34

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
.28	.36	.36	.36	.32

File Description	Document
------------------	----------

Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)

[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Answer: 4.92

4.2.4.1 Number of teachers and students using library per day over last one year

Answer: 27

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Answer:

To meet the growing demands of technically skilled professionals in the modern competitive world, the college ensures that its students and faculty are facilitated with latest computers and software.

- IT facilities including Wi-Fi with date and nature of updation.
- The college provides internet facility to all staff members and students(computer labs).
- The principal office,Administrative block ,Library is fully equipped with the facility of internet, ICT, Printers and scanners.
- The whole campus enjoys the facility of WI -Fi and LAN internet facility.
- The branch of information technology needs up gradation in routine manner. With the demand of change in technology and according to the change in student's curriculum requirements the institution upgrade the infrastructure.
- There are smart classrooms equipped with computers, visualize, digital boards, speakers and projectors etc.
- There is one language lab equipped with LCD , Computer, DVD , CD's and headphones.
- There is a seminar hall with projector, computer and sound system.
- The institution always have greater emphasis on teaching quality, learning an evaluation process.
- The vision and mission of SDP college for women, Ludhiana has always to be provided holistic knowledge to students. With the changing time us of technology and teaching learning process has made a remarkable place .
- Faculty development programmes are conducted time to time based upon latest technology awareness .
- The ratio between number of students and number of computers is 10:1.
- The college has licensed software installed on all system . There are around sixty computers are available in the whole campus with internet

- The band width of internet connection in the institution is greater than 10Mbps.
- Old computers have been written off and replaced with new ones from time to time. Upgradation in ICT services, Lease Line connectivity and hardware improvement has been taken care of.
- The college website is maintained and upgraded regularly under an annual maintenance contract. It has different portals with latest updates.
- The College library has licensed software.. The Library uses cloud LMS software which is fully upgraded. The library has a photocopier machine and printer,barcode scanner and barcode printer etc.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Answer: 22

4.3.3 Bandwidth of internet connection in the Institution

Answer: E. < 5 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Answer: 10.84

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
1.48	4.59	5.09	10.75	10.32

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 *There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.*

Answer:

Proper care is given to the maintenance of equipment and infrastructure, so that optimal utility can be obtained.

The institution obtains the necessary requirements of classrooms, laboratories and other infrastructure resources well before the beginning of the academic year. Any new facility to be acquired is provided by the management before the semester begins. Procedures and policies for maintaining and utilizing Physical, Academic and support facilities.

- The college has the facility of computer Labs with internet and projectors which help the students to learn the things better
- Licenced software is also used for uploading students related information like results of Mid Semester test as well as monthly tests.
- Smart classrooms have been added to the infrastructure to make teaching learning more interesting and effective. Our college provides latest technology to the students and thus benefiting them in keeping up with the pace of modernizing IT world.
- Faculty make use of PowerPoint and multimedia presentations for better understanding and greater attention of the subject.
- Multimedia shows are also used as a mode of interactive teaching by some departments.
- The college has English language lab which is very useful for assessing students speech. It provides students with the technical tools to the learn the language easily.
- Home science labs is the medium for the practical exposure for the students. This is to ensure that each student get to use the equipments individually. The students are imparted necessary skills which improve the employability of the students.

- All books have been automated with barcode labels.
- The library is also having the facility of INFLIBNET through which students can access e-books and e-journals.
- For meritorious and economically backward students book bank facility is also available. The library also provides books to the needy students during the examination time.
- Library and reading room are kept open to all the student from 9:00 a.m. to 5:00 p.m. on all working days
- The college provides counselling and guidance to the students regarding importance of physical activity for the better mental health.
- . Gardening Club of the college ensures the maintenance & proliferation of green cover in the college. Regular plantation is conducted and gardeners are instructed regarding proper upkeep of lawns
- Gym facility is available for students .
- Any student of any discipline can use the sports equipment free of cost.
- Counselling is given to all the students on one to one basis regarding their choice of subjects at the time of admission keeping their interest in mind.
- The college organized various extension lectures on career counselling with the objective to aware the students for various competitive exams.
- The college has established grievance redressal cell with the objectives to solve the problems of the students.

5.1 Student Support**5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

Answer: 2.99

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	2	9	136

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Answer: 16.77

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0234	205	35	0	20

File Description	Document
Number of students benefited by scholarships and freeships institution / non-government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer: E. None of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Answer: 78.45

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
407	736	615	700	254

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. *Implementation of guidelines of statutory/regulatory bodies*
2. *Organisation wide awareness and undertakings on policies with zero tolerance*
3. *Mechanisms for submission of online/offline students' grievances*
4. *Timely redressal of the grievances through appropriate committees*

Answer: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Answer: 6.91

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
3	22	7	18	59

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Answer: 0

5.2.2.1 Number of outgoing student progression to higher education during last five years

Answer: 0

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Answer: 85

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Answer: 44

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	11	11	11

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Answer:

- The **Student Council** is the representative body of students in the College. It consists of members elected by the students from all classes and heads of various committees. The Students' Council works under the patronage of Principal and staff members.
- They have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extracurricular activities conducted in the college.
- Student members very smartly and enthusiastically monitor and help in maintaining discipline during college functions like Independence Day, Republic Day and Teachers Day celebrations. Noble values like patriotism, equality and respect to the teachers are nourished through these programs.
- They also help in organizing Open Durbar in the college and cater to the grievances of the students and bring to the knowledge of the Management.. All the members of the council try to bring awareness amongst the students on various social issues and arrange Nukad Natak too.
- The **NSS unit** is active in organising various activities. Annual NSS camp is held every year where in the students are involved in cleaning of village with the active involvement of community members. The NSS unit also carries out activities like Blood Donation camps, Tree plantation, cleanliness campaigns and traffic safety awareness programs.
- The students also contribute to Placement and Alumni Committees by actively helping in organising their activities. In the Website Committee, students contributed towards designing the website of the College along with faculty members. Thus, students are encouraged to actively participate in various academic, co-curricular and extracurricular activities. The objective is to foster holistic and all round development of students.
- Students are also a part of IQAC committee and take part in IQAC meetings also.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Answer: 23.4

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
020	48	16	24	9

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Answer:

Yes, the Institution has a registered Alumni Association which is registered with Assistant Registrar of Societies Cum District, General Manager District Industries Centre, Ludhiana. Elected members of registered Alumni association are:

1. Usha Jain (President)
2. Poonam (Vice president)
3. Bharti Saggar(Gen. secretary)
4. Suman Baweja (Joint secretary)
5. Pooja Sondhi (Sports secretary)
6. Preeti Narula (Auditor)
7. Richa Nagpal (Executive member)
8. Rupali (Executive Member)
9. Ankita Sharma(Executive Member)
10. Mala(Executive Member)
11. BalwinderKaur(Executive Member)

- Alumni network has a **real life benefit** for current students. Alumni also donate their valuable time to offer career support to current students. This enhances the students experience and give them that competitive egde in today's tough job market.

- The **purpose** of this association is to foster a **spirit of loyalty and to promote the general welfare of institution**. Alumni association exist to support the parent institutional goals and to strengthen the ties between alumni, the community and the parent institution.
- The collaborative efforts of alumni include programmes designed to improve the overall quality of student life, strategies designed to orient and welcome new students to the campus and retain them within the institution.
- Alumni meet is an event for **old relationships to be celebrated** and refreshed, the new ones to be formed. Alumni are only those students who are passed out, graduated ,post graduated etc. They are often older, more robust, grayer and some time blade, but they are also generally wiser and financially better than they were.
- It is a time of reflecting, remembering the good old times and memories of the alumni and looking forward with a sense of purpose and anticipation. Keeping in view this thing, **various meetings** of the association are conducted every year. Discussions on various concerns are held. The alumni have been working in their capacity in the interest of the college.
- Alumni **help for Admission promotion** to raise the strength of the college. Many Alumni are employed as faculty in the college. They play an important role in the academic and institutional development.
- The institution arranges various cultural functions for the alumni. In the meet, various issues related to academic, cultural and social issues of the day are also discussed. Our institution has its reputation established on the achievements of its alumni, faculty and students.

Alumni association is creating a **powerful positive impact** in the institution through its support, expertise, employability and scholarships. They still have an integral and inseparable connection to the institution from where they received a degree.

File Description	Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Answer: E. <1 Lakhs

6.Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Answer:

S.D.P. College for Women, an institution devoted to meet the needs of higher education has attained great heights in the past years. The prime aim of the college is to propagate knowledge to the girl students in the socially and economically challenged area with the motto “Educate the Girls andempower the Nation”. The number of women in higher education has been on a constant rise, therefore our responsibility has increased.

The college was established in 1968 and run by Sanatam Dharma Pracharak Sabha (Regd.) The constitution of the Sabha was passed unanimously in Feb. 2, 1914 and got registered on March 07, 1917. SDP College for Women was conceived in 1968 with a view to ensure quality education to

the girls. The college has qualified faculty for teaching learning process etc. , with its commitment to develop a fully equipped Centre of learning. It has the pride to secure Reaccredited “A” Grade by NAAC in 2016.

The college is committed to impart quality education to students in order to empower the youth and women in the region. The college is well reputed with extraordinary characteristics like eminent and stable staff, consistent up gradation of lab equipment's, large number of books and special efforts for to develop communication skills of students. The college also aims delivering education through effective teaching learning process to compete with global standards. A well maintained playground for various outdoor games and excellent facilities for indoor games ensure that our students deliver consistent good performance in extra-curricular activities. The governance of the institution contemplative according to the below mentioned vision and mission of the institute.

- **Vision:**

- To translate dreams in to reality and produce complete human beings.
- To create an atmosphere conducive to teaching, learning and research.
- To develop all round personality of its learners.
- To strive for integrated and inclusive approach towards various disciplines.
- To adopt innovative methods of teaching.
- To support curricular with the co-curricular and extracurricular activities.
- To promote the culture of self-reliance through need based vocational education.
- To inculcate moral and ethical values among learners and enabling students to meet the requirements of community, country and global market.

Mission:

- To take the college on the Path of Potential for Excellence in Education.
- To create national and global environment for teaching and learning by adopting ultra-modern techniques and modes of teaching, learning and evaluation.
- To make efforts to draw out the best in the students and make them complete human beings who are committed and dedicated to the service of society.
- To enable students to respect and preserve Indian culture and heritage.
- To promote social and national integration.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Answer:

Decentralization Management

The institute supports a trend of decentralized governance system with proper well defined relationships. The management of the institute consists of President, Secretary, Principal and Representatives of staff.

Regular meetings of these committees are held for the effective and smooth functioning of college. There are three levels of administrative structure under which all the activities are carried out

Society Level: The college is run by **Sanatam Dharma Pracharak Sabha (Regd.)** which was founded in 1904.

Institute Level: All the main decisions related to college are taken by Principal in consultation with Head of Department. Principal is academic and administrative head of college.

Department Level : The Department heads are responsible for to look day to day administration of department and report to the principle. In addition, any college staff member can give suggestions and idea for improvement.

Participative Management

The college always promotes the culture of participative management by involving staff and students in various activities. All decisions of college academics are governed by management in consultation with heads of the Deptt . The students and faculties are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute.

1. Strategic Level

The Principal, HODs and staff members are involved in defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, academic delivery system, placement, discipline, grievance, counselling, training & development, and library services etc., Staff members are also involved in deciding academic activities and examinations to be conducted in institute.

2. Functional Level

At functional level the facultymembers participate in sharing the knowledge by discussing on latest trends/technology during faculty meeting. All the staff members devote their full efforts for day to day functioning of college.

3. Operational level

All the staff members actively participate in implementing the policies, procedures, and framework designed by the management / University in order to maintain and achieve the quality standards and mission of the institution. Staff members give suggestions and monitor the procurement, introduction of new programs and welfare activities. Office staff is involved in executing day to day support services for students and faculties.

6.2 Strategy Development and Deployment

6.2.1 *The institutional Strategic / Perspective plan is effectively deployed*

Answer:

The Institution works to accomplish the perspective plan. To accomplish the desired goal of institutions , the management of the Institution, Internal Quality Assurance Cell, College Development Committee, Purchasing Committee and various committees works on the perspective plan. To accomplish the strategic and perspective plan the institution conducts meetings of the concern committees and perspective plan is put on the floor for the open discussion. After the discussion and feedback from various stake holder the perspective plan is approved by the Management, IQAC.

Deployment	Perspective/Strategic Plan
Management	The management endeavors best substantial independence to the Institution in all decision making process.
Various Committee	The college assigns responsibilities to various committees for the smooth and effective functioning in the area of academics and administration.
Admission Committee	The Institutions has mechanism for the newly admitted students .The Institute has assigned a responsibility to the various departments and Heads of the department for the admissions. The groups of Faculty members counsel the student while admitting in the institutions.

Examination Committee	The Examination Department is the backbone of College. The Primary function of this department is to conduct the Examination and Evaluation Process of the stakeholders. There is sufficient number of Staff members to support the examination. This Department basically deals with various functions like Appointment of Paper-Setter, Examiner, and Assessment and such as others. The Department of Examinations is bound to follow the Rules and Regulations laid by Panjab University Chandigarh ,DPI and University Grants Commission.
Anti-ragging Committee	As per the guidelines of Hon'ble Supreme Court of India and Concerned notification from University Grants Commission and Panjab University Chandigarh.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Answer:

Administrative Set Up:

The President, S.D.P. Sabha (Regd.) and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day-to-day running of the college. There is team of Departmental Heads, the IQAC Coordinator, the advisory committee and the office superintendent to assist in the discharge of work.

The Functions of Various Bodies:

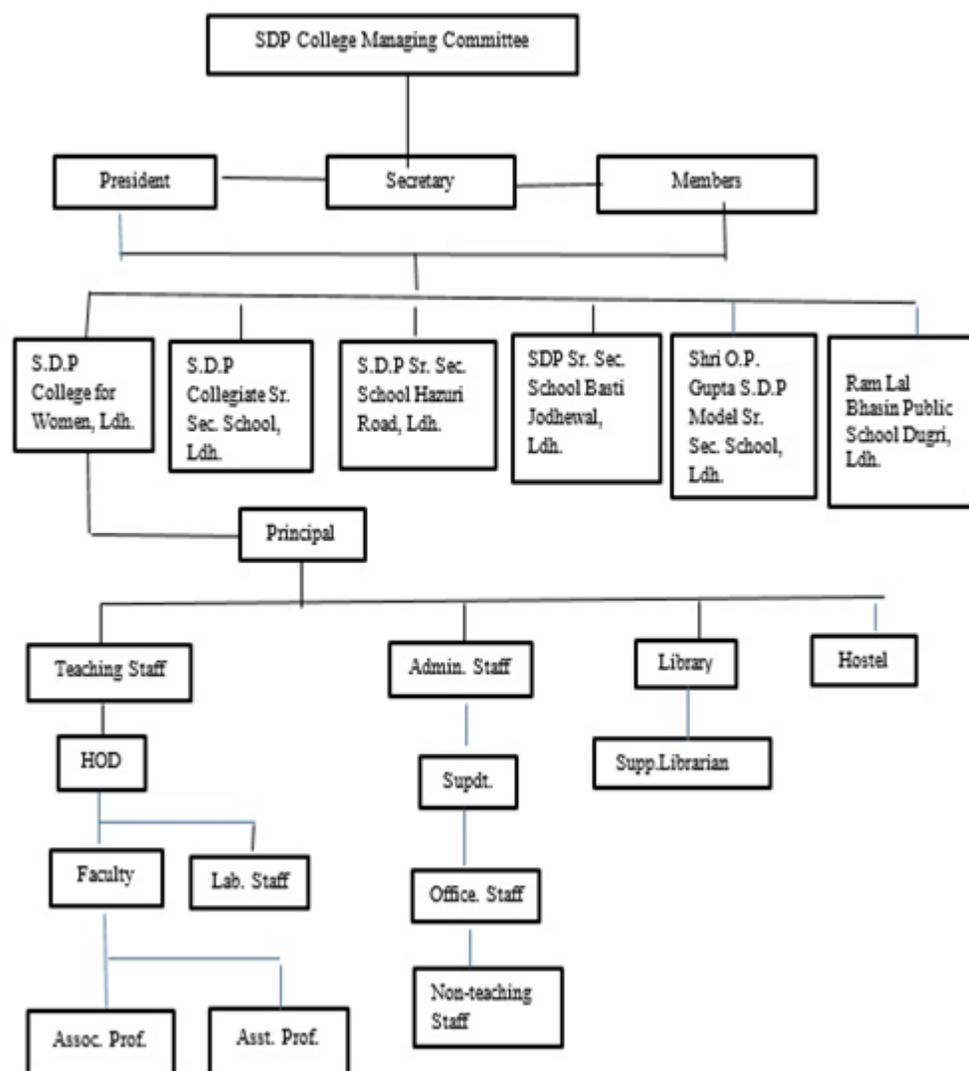
The college has different committees for proper functioning and smooth flow of activities on time.

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Panjab University, DPI and the rules of the State Government as amended from time to time in this regard.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell ; the Anti-Ragging Cell; a Grievance Redressal Cell,, Open Darbar with complaints boxes prominently placed .



File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration***
- 2. Finance and Accounts***
- 3. Student Admission and Support***
- 4. Examination***

Answer: A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Answer:

The college provides Fee concession to the wards of non-teaching staff in addition to this books facility also available in the library. The PF loan facility is available for teaching staff . The non-teaching staff acquire the advantage of PF loan.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Answer: 1.9

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
2	00	00	00	00

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Answer: 0.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
1	00	00	00	00

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Answer: 12.38

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
11	00	00	00	02

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Answer:

Performance appraisal system for teaching staff

The teacher, as a person and teacher as performer, performs many task. That's why It is mandatory for college to assess his/her performance through his/her implementation of innovative methodologies in classroom lectures, seminars, tutorials, question paper setting and evaluation, updating of materials etc. Besides, student feedback and pass percentage of the course are also considered.

The Performance appraisal report is filled by employee in a given prescribed proforma which includes all the above related points and sub points.

Performance appraisal system for non-teaching staff:

A few strategies are observed in appraising non-teaching staff's performance. This includes technical contribution of individuals such as subject knowledge, awareness, productivity, innovation, willingness to learn etc. Besides this college also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Answer:

The Institution conducts Internal Audit from Chartered Accountant regularly i.e. month wise salary audit , cash book , journal ,bank voucher audit . College conducts audit of utilization certificate of salary disburse on month wise . Our institute also get audited the income expenditure account along with balance sheet from the Chartered Accountant .

The Institution duly conduct the external audit from the Accountant General Office ,Chandigarh year wise regarding the account books of Panjab Govt. grant a/c .

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Answer: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Answer:

College mobilizes its funds received mainly from State government and University Grants Commission (UGC) on various Heads of Expenditures of the College. Funds received from State government are spent on payment of salary of teaching and non-teaching staff of the college. Each and every amount of fund received from State government and UGC are as par with budget allocation.

The College also mobilizes its resources from funds generated from Self-financing and Vocational courses run by the institution. All expenses of contingent nature are spent from this fund.

Resource mobilization is also carried out by following means:

- Students fees
- Interest on corpus fund

Fund generated from above are principally used for maintenance and development of college.

Optimum utilization of funds is ensured through:-

- Adequate funds are allocated for effective teaching- learning practices that include Orientation Programmes, Workshops, Inter-disciplinary activities, training programs that ensure quality education.
- Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.
- Enhancement of library facilities needs to augment learning practices and accordingly requisite funds are utilized every year.
- Adequate funds are utilized for development and maintenance of infrastructure of the college.
- Some funds are allocated for social service activities as part of social responsibilities through NSS and NCC.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Answer:

1. Introduction of new courses: The main aim of IQAC is to empower women by offering skill based programmes so that they assume leadership and provides a context of learning that enhances professionalism, humanism, humility and responsibility. As a result of IQAC quality initiatives two new courses were started in the college. One is B.A.BEd. (Four year Integrated Professional Degree Programme) which is started in the session 2017-18 and running very successfully. The second is B.VOC. (Tax, laws and Management) which is started in the session 2020-21. Our college is the only institute offering both innovative courses in the district. These courses were started with the aim of providing skill based and vocational education. IQAC also brings out the development in academic and non-academic area by conducting IQAC meeting quarterly.

2. Introduction of Management Information System: To maintain all types of records digitally, JSR software was purchased. The following are the uses of the software;

- **Students' Admission Data:** All student data is maintained through JSR. The nominal roll of all the classes is computerized.
- **Students' Attendance Data:** All record of the student's attendance is kept in the Attendance Registers and monthly attendance and absentee data is collected by the teachers .
- **Students' Internal Assessment record:** Students are given monthly tests, assignments and project works. On the basis of the data collected and regular attendance of the students, internal assessment is assessed and put on the Notice board for the students to see and later assessment is sent to the University.

- **Time-Table Management:** Time Table is prepared well in advance before the session commences and later on dictated to the students and then it is displayed on the Notice Board.
- **Library Information and Management Database Library** The students are issued ID cards and they can get their books issued from the Library. PG students can access the Journals through Infilibnet.

3. Adoption of the village NOORWALA: As a result of IQAC quality initiatives, through NSS Noorwala Village was adopted in 2018.

Various activities like awareness campaigns, nukkad natak on cleanliness, admission promotion campaigns, vaccination awareness camps, how to sign a document, tree plantation drive, webinar on the awareness of covid-19 symptoms and precautions, free mask distribution drives were arranged by the NSS volunteers for the benefits of the villagers. Moreover, the students of noorwala who came for the admission are given scholarships and concession in fees also.

4. **Open interactive session** is a best practice of the institution where students can come up and share their problems with the management members. It is a way to solve the problems faced by the students as soon as possible . Two class representatives are also nominated as members of IQAC.

5. **NCLP (National Child Labour School)** is the best practice of the institution. The college is actively engaged in imparting primary education to the children belonging to the weaker sections of the society.

File Description	Document
Upload any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Answer:

- As a part of sound educational strategy, the institution adopted Centralized Continuous Internal Evaluation (CCIE) System to assess all aspects of a student's development on a continuous basis throughout the year. • Students are made aware of the evaluation process at the beginning of the session through the brief orientation process.
- The performance of the students is measured through the regular monthly tests, open book tests, mid semester tests, assignments, presentations and projects.
- The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal Conducts Review Meetings, department wise, to give necessary feedback for the improvement of students' performance. Progress

- report of the students was also discussed with their parents/guardian during parent's teachers meeting.
- Remedial Classes are also conducted for the slow learners, absentees and the students who participate in Sports, NSS activities and youth festival. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers.
 - The IQAC through Departments organizes talks with experts from various fields for the students to learn about their prospective careers. The students were made aware of the popular trends in education and were trained so that they can add new perspectives to world of knowledge. Their creative bent of mind was catered to and chiseled by the expert advice of the teachers.
 - Modern trends were adapted to in the teaching learning process apart from the traditional ones. Role playing, lectures seminars and various activities were done to make learning interesting.
 - Multi-media was used by all the departments at optimum level during the year.
 - Greater emphasis was made to impart quality education to the students so that they can compete with the global scenario.
 - All teaching was value-based. Students were given topics in the Tutorials to discuss and ponder upon and also to adopt values in their lives.
 - Emphasis was made to make the students recognize their true potential and become self-dependent.
 - Reading and Listening skills of the students were improved.
 - Teaching is learner centric and dialogic method is used in teaching. Interactive sessions were held so that the students feel free to make queries and also add to the pool of knowledge.
 - Students were motivated to be confident in the classrooms and shun inhibitions and shyness.
 - Mentoring sessions are also held for the benefit of the students
 - The students were encouraged to make use of latest equipment in the college and prepare projects. For confidence building the students were encouraged to participate in seminars and exhibit their skills through PPTs. Inter department activities were organized to make teaching and evaluation inter-disciplinary.
 - Various issues concerning Examination/Assessment/Administration/Infrastructure are discussed in the IQAC meetings for improving academic environment in the college. Proposals are sent to the Management, by the IQAC, to promote Quality in Education and the Management in return, acts on the proposals, by sanctioning approvals for various activities conducive to teaching and learning.
 - Emphasis is made to follow the Academic/Co Academic Calendars.
 - Meetings are held regularly with the staff to implement, assess and evaluate the outcome of the action plans meant for Academics and Co academics.
 - Efforts are made to inculcate and foster a sense of self-worth, pride and confidence in the students by correlating the syllabi with their practical lives.
 - ICT and e-learning is promoted.
 - Open House was conducted for parents and students and suggestions were worked upon.

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements***
- 2. Collaborative quality initiatives with other institution(s)***
- 3. Participation in NIRF***
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)***

Answer: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

7. Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Answer:

Gender Equity		
Measures initiated by the Institution for the promotion of gender equity during the last five years.		
Gender equity as a social issue addressed in this institution by raising awareness of gender equality concerns. This is achieved by conducting various activities.		
<i>Number of gender equity promotion programs organized by the institution during session 2016-17 to 2020-21</i>		
Particulars	Period	Participants
Seminar on Job Career Opportunities	7/2/2017	200
International Women's Day	05/03/2017	80
Poster making competition on Women's Day	10/03/17	20
Poster and card making	15/05/17	35

competition on Mother's Day		
Free Medical Camp	27/09/2017	200
Poster making competition on National Youth Day	10/11/2017	30
Open Darbar is organized to discuss the problems of the students	16/11/2017	400
Kala Mela	16/03/2018	22
Free Medical Camp	23/02/2019	257
Free Medical Camp	24/02/2019	250
Seminar on Career opportunities	09/04/2019	40
workshop on life skills	10/04/2019	100
Women's Day	07-03-2020	50

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. *Solar energy*
2. *Biogas plant*
3. *Wheeling to the Grid*
4. *Sensor-based energy conservation*
5. *Use of LED bulbs/ power efficient equipment*

Answer: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- *Solid waste management*
- *Liquid waste management*
- *Biomedical waste management*
- *E-waste management*
- *Waste recycling system*
- *Hazardous chemicals and radioactive waste management*

Answer:

Waste Management steps including:

The college campus is totally eco-friendly. The management, staff and students are fully committed for this. The college has gardening committee. Its members constantly work for its beautification. We have a spacious playground, central lawn facing class rooms, a tri-angular shaped lawn in front of the porch/entrance and another lawn opposite cafeteria. The N.S.S and N.C.C Depts. of the college regularly launch schemes to make it clean and green. Even the management of the college takes personal interest and from time to time, sends directions regarding planting of saplings, floral plants, trimming of trees and weeding of flowers.

Besides this the following initiatives are taken to make the campus green, clean and eco-friendly

- Burning of dried leaves/wooden twigs is not allowed within the campus
- Any leakage from taps is properly checked and repair ensured
- At present no hazardous material is used in the college.
- Dustbins covered with lids are placed at different points in the college.
- Weeds and stray plants are removed regularly.

- Canteen contractor has been instructed to use less and less polythene covers/bags.
- Students of Fine Arts and Home Science departments use waste material to make artistic things.
- Lectures are organized for the ban of plastic objects.
- Rallies are conducted to aware students and local community to make the environment neat and clean.
- NCC Cadets organized Shramdaan Day to spread the message of cleanliness in and around their locality.
- Workshop on best out of waste organized by Fine Arts department to train the students how to decorate waste material.
- Oath ceremony is organized for the ban of plastic polythenes in the presence of Municipal corporation members.

File Description	Document
Any other relevant information	View Document

7.1.4 Water conservation facilities available in the Institution:

1. *Rain water harvesting*
2. *Borewell /Open well recharge*
3. *Construction of tanks and bunds*
4. *Waste water recycling*
5. *Maintenance of water bodies and distribution system in the campus*

Answer: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. *Restricted entry of automobiles*
2. *Use of Bicycles/ Battery powered vehicles*
3. *Pedestrian Friendly pathways*
4. *Ban on use of Plastic*
5. *landscaping with trees and plants*

Answer: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. *Green audit*
2. *Energy audit*
3. *Environment audit*
4. *Clean and green campus recognitions / awards*
5. *Beyond the campus environmental promotion activities*

Answer: D.1 of the above

File Description	Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. *Built environment with ramps/lifts for easy access to classrooms.*
2. *Divyangjan friendly washrooms*
3. *Signage including tactile path, lights, display boards and signposts*
4. *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
5. *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Answer: B. 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document

Any other relevant information

[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Answer:

- Hobby Classes are arranged for outsiders and due to easy access of our college; they take part in different hobby classes every year and expose their talent in different fields.
- Number of poem writing and story writing competitions were organized.
- Number of cultural activities are organized every year during youth festival.
- Inter college Debate competition was organized in college to pay homage to Shri Om Prakash Gupta.
- Poster making competition on " Swachh Bharat" was organised by NSS department on 12-08-2016.
- Essay writing competition organized on cleanliness on 15-09-2016 as Govt.of India declared 'Swachh Pakhwada' as part of 'Swachh Bharat'.
- Lohari was celebrated i colleg campus on 14-01-2017.
- "Shri Ram Lal Bhasin Memorial Declamation contest" was held on 07-03-2017, 04-03-2018
- Nukud Natak was organized in college campus to aware students regarding cleanliness on 21-11-2018
- Havan was organized in college campus on 26-07-2017, 26-07-2018, 30-07-2019
- Diwali Mela was celebrated in college campus on to promote the cultural, moral values among the students.
- Basant Panchami was celebrated on 23-01-2018 with great enthusiasm.
- Rally was conducted on the occassion of 'Swachhta Pakhwada' by NSS volunteers on 07-08-2019
- Poster making competition on the theme of cleanliness and save environment was organized by NSS department on 08-08-2019.
- Tree plantation was organised by the NSS Volunteers at college capus on 06/09/2019.
- Tree plantation was organized on 27-11-20 in which 36 students were participated to make the environment clean and green.
- Cleanliness Drive under Swachhta Pakhwada on 08-12-20 in which 35 students were participated.
- Hand wash day was celebrated on 09-12-20 in which 40 students were participated.
- An activity regarding Cleanliness of public paths was organized on 10-12-20 in which 37 students were participated.
- Two days cleanliness camp was organized on 09-02-21 to 10-02-21 in the college campus in which 30 students were participated.
- Teej festival is celebrated every year in our college to enhance the cultural values among the students.
- Friendship Day is celebrated every year in our college to enhance socioeconomic values among the students.
- SDP perform a hawan at college campus to mark the commencement of every new session to bless and guide the ne students to imbibe the principles of diligence, punctuality and discipline to achieve success in life.
- English communication lab is available in the college that helps in learning the english language in an effective way. Students learn much faster with the help of this lab.
- Functional hindi lab is also available in the college for students. Students use this lab for newsreading and to enhance their vocabulary.

File Description	Document
Link for supporting documents on the information provided (as reflected in the	View Document

administrative and academic activities of the Institution)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Answer:

- Essay writing competition on My Aim Corruption Free India was organized on 02-11-17
- Oath was organized to make Drugs Free India on 23-3-18.
- Nukud Natak was organized on 21-11-18 on the theme Swachh Bharat.
- Rally on save girl child and antidrug was organized on 15-11-2018 to 16-11-2018
- Cancer awareness day was organized on 07-11-20 in which 30 students participated to create awareness regarding such chronic disease among masses.
- An Extension lecture on Road safety was organized on 01-12-20 in which 100 students were participated.
- Pulse Polio awareness camp was organized on 18-01-21 in which 50 students were participated.
- Statue cleaning activity was organized in the college campus on 13-02-21 in which 20 students were participated.
- War Memorial Statue cleaning activity was organized at Rakh Bagh on 05-03-21 in which 20 students were participated.
- Covid 19 Vaccination awareness camp was organized on 05-06-21 at Noor Wala Village in which 15 students were participated.
- Covid 19 Vaccination camp was organized on 18-06-21 in the college campus in which 50 students were participated.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Answer: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Answer:

Joint celebration of Independence day

Under the banner S.D.P. Sabha (Regd), all S.D.P institutions viz S.D.P Sr. Sec School Hazuri Road, S.D.P Sr. Sec School Basti Jodhewal, Sh. O.P. Gupta, S.D.P Model Sr. Sec School, Qilla Mohalla, S.D.P Collegiate Sr. Sec School College campus and R.L. Bhasin Public School, Dugri celebrate National/State level festivals in the premises of S.D.P College for women. Sole purpose of this festival is to make the students aware of the sacrifices made by legendry heroes and gallant warriors who made sacrifices and left legacy that the coming generations can feel proud of.

Joint celebration of Republic day

Under the banner S.D.P. Sabha (Regd), all S.D.P institutions viz S.D.P Sr. Sec School Hazuri Road, S.D.P Sr. Sec School Basti Jodhewal, Sh. O.P. Gupta, S.D.P Model Sr. Sec School, Qilla Mohalla, S.D.P Collegiate Sr. Sec School College campus and R.L. Bhasin Public School, Dugri celebrate National/State level festivals in the premises of S.D.P College for women. Sole purpose of this festival is to make the students aware about the importance of Republic day.

International women day

It is a day to recognize the extraordinary acts of women and to stand together, as a united force, to advance gender equality around the world. So this day is celebrated every year in our college. Students performed different activities to celebrate this day.

Teachers Day

Teachers Day is celebrated every year but it was celebrated online on 5th September 2020 due to Covid 19. All classes were participated. Our Principal presided over the occasion and threw light on the importance of a teacher in life through the preachings of the Bhawad Geeta, to achieve various targets and to become a successful person

International Women Day

Women Day is celebrated every year. All classes participated every year. Our Principal presided over the occasion and threw light on the importance of women empowerment. The goal is to create a gender-equal world.

Gandhi Jayanti

Gandhi Jayanti is celebrated every year on 2nd october to pay tribute to Mahatma Gandhi a great leader,who gave his life for the benefit of the country.

File Description	Document
Link for Geotagged photographs of some of the events	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Answer:

Open Inter-active session

Open Inter-active sessions are a regular feature of the college administration. The sessions are organized for the betterment of the college and students. In last week of every month, the members of the management are invited to preside over the session. The session is held in two parts. In the first part of the session, the grievances and problems of the students are listened and in the second part of the session suggestions for the betterment of the institution and improvements in the academic standards are invited.

Purpose

To provide fast track solutions to the problems faced by students regarding teaching, infrastructure and other essential services, the college holds Open Inter-active session/Open Darbar in the last week of every month. Fast track solutions are provided on the spot or speedy redressal of grievances is ensured.

Apart from this Complaint/Suggestion boxes have been installed near Administrative Block. Students can drop slips containing complaints or suggestions which are worked upon and kept secret.

Joint celebration (National Festivals)

Independence Day and Republic Day celebrations

Under the banner S.D.P. Sabha (Regd), all S.D.P institutions viz S.D.P Sr. Sec School Hazuri Road, S.D.P Sr. Sec School Basti Jodhewal, Sh. O.P. Gupta, S.D.P Model Sr. Sec School, Qilla Mohalla, S.D.P Collegiate Sr. Sec School College campus and R.L. Bhasin Public School, Dugri celebrate National/State level festivals in the premises of S.D.P College for women. A gala function is held on the occasion of Independence Day, Republic day and Diwali festival. Staff and students of all S.D.P Institutions actively and very enthusiastically participate in these celebrations. Students of all S.D.P institutions march through the streets with the tri-colour flags in hands and raising slogans Bharat Mata Ki Jai, enter the venue of the celebration. Sh. Balraj Bhasin President S.D.P Sabha and college managing committee unfurls the national flag receives guard of honour and

addresses the gathering. The students commemorate the spirit of patriotism and nationalism through speeches, poems, songs, dances and choreographies. They also pay glowing tributes to the legendary heroes of independence/founders of constitution who scarified their lives for the sake of their country/embedded Indians with the right to govern themselves.

Community Services

The college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society. N.S.S volunteers during one day or seven days camp hold rallies, visit villages and sensitize villagers on different issues, arrange medical checkup camps for them and for the inhabitants of college surrounding vicinity, visit physically challenged schools, organize different activities for them and also share homemade eatables. The college management, staff & students actively contribute to this noble cause extending personal services.

These practices have contributed a lot to the achievement of the goals and objectives of the institution.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Answer:

The college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society. N.S.S volunteers during one day or seven days camp hold rallies, visit villages and sensitize villagers on different issues, arrange medical checkup camps for them and for the inhabitants of college surrounding vicinity, visit physically challenged schools, organize different activities for them and also share homemade eatables. The college management, staff students actively contribute to this noble cause extending personal services. These practices have contributed a lot to the achievement of the goals and objectives of the institution.

- SDP College for Women has catered to economically backward classes of society wherein students are provided Quality Education, combined with moral ethical values, so as to produce skilled and better human beings so that they can further add to the education of progeny.
- Free Books, Fee Concessions, Stipends and cash awards are given to the meritorious students.
- They are also given training in Life skills, soft skills and co-academics so that they can become responsible citizens of tomorrow.

- Open Interactive sessions (Open Darbar) are a regular feature of the college administration. The sessions are organized for the betterment of the college and students. In last week of every month, the members of the management are invited to preside over the session

File Description	Document
Link for appropriate web in the Institutional website	View Document

Extended Profile

Program

Number of courses offered by the Institution across all programs during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
282	249	249	249	249

File Description	Document
Institutional data prescribed format	View Document

Number of programs offered year-wise for last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
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13 13 13 13 13

Students

Number of students year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
528	628	712	0811	1004

File Description	Document
Institutional data in prescribed format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
432	432	406	406	380

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
172	222	252	319	407

File Description	Document
Institutional data in prescribed format	View Document

Teachers

Number of full time teachers year-wise during the last five years

Answer:

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

Number of sanctioned posts year-wise during last five years**Answer:**

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

Institution***Total number of classrooms and seminar halls*****Answer: 5*****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)*****Answer:**

2020-21	2019-20	2018-19	2017-18	2016-17
90.08	78.27	58.52	42.57	80.91

Number of Computers**Answer: 24****Conclusion*****Additional Information :***

- **The college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society .The college management, staff & students actively contribute to this noble cause extending personal services. These practices have contributed a lot to the achievement of the goals and objectives of the institution.**
- **To enhance the quality of education.**
- **To enhance the personality and overall development of students.**
- **To make students computer literate.**
- **To develop inter-personal communicative skills.**
- **To ensure maximum participation of students in Academic and Co-academics activities of the college.**
- **To create awareness among different stakeholders about the need, necessity and benefits of various Govt./Non-Govt. schemes.**
- **Holistic development of students.**
- **To make them complete human beings inculcating moral and ethical values, vocational skills, virtues like generosity and understanding, developing feelings of brotherhood, fraternity and nationalism/patriotism and enhancing organizational and management abilities among student learners.**

Concluding Remarks:

Education is all about awakening-Awakening to the power and beauty that lies within all of us. The college strives to become the standard of excellence in providing education by fostering in order to accomplish our vision and mission, our college endowed with progressive futuristic outlook aims continual growth in the quality of all academic activities with a sense of commitment to fully meet the expectations of the students, parents and society at large. The broad range of opportunities and pathways are offered in our College. We create a safe social and physical environment which helps all our students learn and succeed.

EXCLUDED METRICS

List of Excluded Metrics

3 Research, Innovations and Extension : Weightage (120)

3.1 Resource Mobilization for Research : Weightage (15)

Ref No	Details of Metric	weightage	Metric Performance

3.1.2	Percentage of teachers recognized as research guides (latest completed academic year) (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	5	0
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3.3 Research Publications and Awards : Weightage (25)

Ref No	Details of Metric	weightage	Metric Performance
3.3.1	Number of Ph.Ds registered per eligible teacher during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	5	0

4 Infrastructure and Learning Resources : Weightage (100)

4.1 Physical Facilities : Weightage (30)

Ref No	Details of Metric	weightage	Metric Performance
4.1.4	Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs) (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	10	5.5

5 Student Support and Progression : Weightage (130)

5.4 Alumni Engagement : Weightage (10)

Ref No	Details of Metric	weightage	Metric Performance
5.4.2	Alumni contribution during the last five years (INR in lakhs) (Metric Type : Direct , Question Type : QN , Evaluation : By DVV , Nature : MC)	5	E. <1 Lakhs

6 Governance, Leadership and Management : Weightage (100)

6.3 Faculty Empowerment Strategies : Weightage (30)

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Ref No	Details of Metric	weightage	Metric Performance
6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years (Metric Type : Derived , Question Type : QN , Evaluation : By DVV , Nature : Value)	5	0.2

ANNEXURE

1.Metrics Level Deviations

Metric ID Sub Questions and Answers before and after DVV Verification

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

1.3.3 1.3.3.1. **Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 287

Answer after DVV Verification: 280

Remark : Edited as per data provided

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2)Teachers

1.4.1 ***3)Employers***

4)Alumni

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. Any 2 of the above

Remark : Only students and alumni feedback form provided

1.4.2 **Feedback process of the Institution may be classified as follows:**

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**

3. Feedback collected and analysed**4. Feedback collected****5. Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
528	628	712	811	1004

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
170	216	274	292	334

2.1.1

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2900	2850	2750	2700	2540

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1150	1150	1100	1100	940

Remark : Observation noted and edited accordingly

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
191	212	226	82	258

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0191	212	226	82	258

Remark : Data provided in google drive. Unable to decide

Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	4	7

2.4.2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	5

Remark : Edited as per data provided

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

3.1.2.1. Number of teachers recognized as research guides

Answer before DVV Verification : 1

Answer after DVV Verification: 0

Remark : Data provided in google drive Unable to decide

Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	10	9	4

3.2.2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
06	4	10	9	4

Remark : Data provided in google drive Unable to decide

Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 0

Answer after DVV Verification: 0

3.3.1

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 1

Answer after DVV Verification: 0

Remark : Data provided in google drive Unable to decide

3.4.2

Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	17	23	16	29

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Data provided in google drive . Unable to decide

3.5.1

Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
33	24	20	38	11

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : No required document submitted by HEI. So edited to zero. Documents are in google drive

Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	2	0	2	1

3.5.2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	02	0	2	1

Remark : Unable to decide as document provided through google drive

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 10

Answer after DVV Verification: 5

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14.36	11.93	17.83	14.54	16.67

Answer After DVV Verification :

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2020-21	2019-20	2018-19	2017-18	2016-17
7.78	1.44	8.92	0.24	0.98

Remark : Observation accepted and corrected

The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

4.2.2

Answer before DVV Verification : D. Any 1 of the above

Answer After DVV Verification: A. Any 4 or more of the above

Remark : Observation noted and edited

Bandwidth of internet connection in the Institution

4.3.3

Answer before DVV Verification : C. 10 MBPS – 30 MBPS

Answer After DVV Verification: E. < 5 MBPS

Remark : Edited as bill shows bandwidth is less than 05 MBPS

5.1.2

Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
234	205	35	0	20

Answer After DVV Verification :

--	--	--	--	--

2020-21	2019-20	2018-19	2017-18	2016-17
0234	205	35	0	20

Remark : Supported document is in google drive .Unable to decide

Capacity building and skills enhancement initiatives taken by the institution include the following

- 5.1.3
1. **Soft skills**
 2. **Language and communication skills**
 3. **Life skills (Yoga, physical fitness, health and hygiene)**
 4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : Supporting document is in google drive . From provided list it is difficult to decide ;so edited to zero

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 5.1.5
1. **Implementation of guidelines of statutory/regulatory bodies**
 2. **Organisation wide awareness and undertakings on policies with zero tolerance**
 3. **Mechanisms for submission of online/offline students' grievances**
 4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Edited as document provided supports point no 3 and 4

Average percentage of students progressing to higher education during the last five years

- 5.2.2
- 5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 41

Answer after DVV Verification: 0

Remark : No supporting documents provided

- 5.3.1
- Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-**

university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	12	13	14	26

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	11	11	11

Remark : Observation accepted and edited

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
37	72	31	69	16

5.3.3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
020	48	16	24	9

Remark : Observation noted and edited

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	3473031	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : Funds / Grants received from non-government bodies, individuals, philanthropers will be consider .

Quality assurance initiatives of the institution include:

6.5.3

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D. 1 of the above

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

Remark : observation accepted and edited

Green campus initiatives include:

7.1.5

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : A. Any 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : observation accepted and edited

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

7.1.6

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Answer before DVV Verification : D.1 of the above

Answer After DVV Verification: D.1 of the above

Remark : Observation accepted and edited

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

7.1.10

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID Extended Questions

Number of courses offered by the Institution across all programs during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	17	17	17	16

1.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
282	249	249	249	249

Number of programs offered year-wise for last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	17	17	17	16

1.2

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	13	13	13

2.1

Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
528	628	712	811	1004

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
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528	628	712	0811	1004
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Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
172	221	254	324	416

2.3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
172	222	252	319	407

Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
33	31	33	32	26

3.1

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

Total number of classrooms and seminar halls

4.1

Answer before DVV Verification : 32

Answer after DVV Verification : 5

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75.42	102.30	89.223	117.810	135.640

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
90.08	78.27	58.52	42.57	80.91

4.3

Number of Computers

Answer before DVV Verification : 61

Answer after DVV Verification : 24