

S.D.P. College for women
ACADEMIC CALENDAR-2020-2021

JUNE, 2020

Summer Vacation:	15-05-20 to 15-06-20
College reopen:	16-06-20
1. Online Counseling for admission through phone calls, whats app & Other social media	Full month
2. Admission Notices (Newspapers, Social Media, etc.)	w.e.f. from 16-06-20
3. Online FDP by Computer Sci. Deptt.	4 th week of June,20

JULY-2020

1. Admission to all Degree Classes (As fixed by Panjab University)	27-07-20 to 22-08-20
2. Sale of Prospectus	W.e.f. 27-07-20
3. Online student development programme by social science and IQAC department	4 th week of July,20
4. Online faculty sharing programme by social science and IQAC department	4 th week of July,20
5. Interview & Appointment of Adhoc Staff	4 th week of July,20
6. Time Table to be made & displayed on notice boards & in the Staff Room	31-07-20
7. Sections to be made, displayed on notice boards & notified to students except semester I	31-07-20

AUGUST-2020

Id-ul-juha (Bakrid) (Holiday)	01-08-20
1. Online teaching for ongoing classes and Remedial classes for compartment students of Sem. I,III, V	03-08-20
2. Committee formed for e-content development and e-content regarding online teaching to be updated every Saturday	1 st week of Aug.,20
Janamashtami (Holiday)	12-08-20
Independence Day (Holiday)	15-08-20
3. Computer Training for Faculty members by Comp. Deptt. For online teaching	3 rd week of Aug.,20
Muharram (Holiday)	30-08-20

4. Month-wise division of syllabus to be submitted by Heads of respective depts

31-08-20

6. Teachers to maintain the record of attendance of students & daily online teaching

8. To inform the students about their monthly lecture shortage through whats app or Email

31-08-20

SEPTEMBER-2020

1. Orientation Programme for new students of all streams and educate them about online learning

1st week of sept. 20

2. Online Coaching classes to be formed for brilliant students

05-09-20

3. Tutorial Groups to be formed & list displayed

08-09-20

4. 2nd, 4th & 6th Sem. Result & Drop out analysis

10-09-20

5. Online Extension lectures/webinar by Commerce Deptt.

2nd week of Sept. 20

6. Online Workshop by Fine Arts & Home sci. Deptt.
(for youth festival items)

2nd week of Sept. 20

7. Online Extension lectures/webinar by Social Sciences and B.A.B.Ed Deptt.

3rd week of Sept. 20

8. Question papers to be Designed & got printed online/offline

29-09-20

9. Submission of monthly attendance and test reports of Students to the Tabulators

By 30-09-20

10. To inform the students about their monthly lecture shortage through whats app or Email

30-09-20

OCTOBER-2020

Mahatma Gandhi Jayanti(Holiday)

02-10-20

1. Online Extension lectures by English Deptt. and Music Deptt.

1st week of Oct. 20

Agarsain Jayanti (Holiday)

17-10-20

2. Mid. Sem. Exams U.G. & P.G. Both (online/offline)

22-10-20 to 30-10-20

Dusshera (Holiday)

25,26-10-20

3. Submission of monthly attendance and test reports of students to the Tabulators

By 30-10-20

4. Signature of students in attendance register/ To inform the students about their monthly lecture shortage through whats app or Email

30-10-20

Birthday of Maharishi Balmiki Ji(Holiday)

31-10-20

NOVEMBER-2020

Birthday of shri Guru Ram Dass Ji(Holiday)	
1. Declaration of results and distribution of result cards	02-11-20
2. S.S.S forms to be filled by students	04-11-20
3. Result discussion & analysis	05-11-20
4. Parent Teacher Meeting (Dept.-wise) online/offline & Feedback proformas to be filled by Parents	06-11-20 08-11-20
Diwali (Holiday)	13,14-11-20
5. Online Extension lecture/webinar by Economics Deptt.	2 nd week of Nov. 20
6. Online Extension lecture/webinar by Deptt. of Punjabi	3 rd week of Nov. 20
7. Practical Exams of U.G. & P.G. Classes	As per Uni. Schedule
8. Internal assessment of all classes to be submitted	As per Uni. Schedule
9. Copies of Internal Assessment proformas to be displayed on notice board	3 rd week of Nov. 20
10. Submission of lecture statement and syllabus completion proforma	4 th week of Nov. 20
11. Lecture short statement list to be displayed on all notice boards	4 th week of Nov. 20
12. Submission of monthly attendance and test reports of Students to the Tabulators	29-11-20
13. Completion and checking of Attendance Registers by H.O.D.S	29-11-20
14. Signature of students in attendance register/ To inform The students about their monthly lecture shortage through whats app or Email	29-11-20
Birthday of Shri Guru Nanak Dev ji (Holiday)	30-11-20

DECEMBER-2020

1. 1 st , 3 rd & 5 th Sem. exams of UG & PG classes (As per Uni. Schedule)	02-12-20 to 24-12-20
Martyrdom day of Sri Guru Teg Bahadur ji (Holiday)	19-12-20
Christmas Day (Holiday)	25-12-20
Winter Break	25-12-20 to 02-01-21

JANUARY-2021

College Reopen: -04-01-21	
1. New Semester begins (As per Uni. Academic calander)	04-01-21
2. Remedial classes for compartment students of Sem. II, IV, VI	w.e.f.06-01-21

3. Month-wise division of syllabus to be submitted by Heads of respective depts.

11-01-21

4. Extension lecture by Computer Deptt.

3rd week of Jan ,21

5. Skill Development Programme (Seminar/Workshop)
{ Cosmetology, Fashion Designing, Spoken English)

3rd week of Jan ,21

6. Submission of monthly attendance and test reports of students to the Tabulators

30-01-21

7. Signature of students in attendance register/ To inform
The students about their monthly lecture
shortage through whats app or Email

30-01-21

FEBRUARY-2021

1. Extension lecture by Home Sc. Deptt.

1st week of Feb ,21

2. Extension lecture by Hindi Deptt.

2nd week of Feb ,21

3. Feed back Proformas to be filled by Alumnis

13-02-21

4. Submission of monthly attendance and test reports of students to the Tabulators

27-02-21

5. Signature of students in attendance register/ To inform
The students about their monthly lecture
shortage through whats app or Email

27-02-21

MARCH-2021

1. Question papers to be Designed & got printed.

05-03-21

2. Extension lecture by Maths & Cosmetology Deptt.

1st week of March,21

3. Extension lecture by Phy. Edu. Deptt.

2nd week of March,21

4. Meeting of Prospectus committee

15-03-21

5. Mid Sem. Exams U.G. & P.G.Both(online/offline)

22-03-21 to 30-03-21

6. Submission of monthly attendance and test reports of students to the Tabulators

31-03-21

7. Signature of students in attendance register/ To inform
The students about their monthly lecture
shortage through whats app or Email

31-03-21

APRIL-2021

1. S.S.S. forms to be filled by students

03-04-21

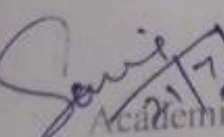
2. Updating & Revision of Prospectus/News Bulletin


05-04-21

- 3. Declaration of Results and distribution of result cards 10-04-21
- 4. Internal assessment of all classes to be submitted As per UIR Schedule
- 5. Result discussion & analysis 12-04-21
- 6. Parent Teacher Meeting (Dept.-wise) 15-04-21
- 7. Copies of Internal Assessment proformas to be displayed on notice board 2nd week of April 21
- 8. Dept. of Arts, Commerce & Comp.Sc. Compilation of work load 17-04-21
- 9. Stock taking & Report Submission 3rd week of April 21
- 10. Submission of lecture statement and syllabus completion proforma 4th week of April 21
- 11. Lecture short statement list to be displayed on all notice boards 4th week of April 21
- 12. Practical Exams As per UIR Schedule
- 13. Academic Calender (2021-22) to be planned & prepared 4th week of April 21
- 14. Submission of proforma of Departmental activities & Academic Achievements to the NAAC Coordinators 30-04-21
- 15. Submission of monthly attendance and test reports of students to the Tabulators 30-04-21
- 16. Signature of students in attendance register/ To inform The students about their monthly lecture shortage through whats app or Email 30-04-21
- 17. Completion and checking of Attendance Registers by H.O.D.S 30-04-21

MAY-2021

- 1. 2nd, 4th & 6th Sem. exams of UG & PG classes 10-05-21 to 02-06-21
- 2. Announcements for the donation of Books after final Exam. During Exams
- 3. Advertisement in the papers for Adhoc posts 4th week of May, 21
- 4. Feedback Proformas to be filled by students During Exams


 Sandipta
 Academic Incharge
 21/7/2020
 21/7/2020


 M. Prasad
 Off. Principal
 21/7/2020

Rescheduled Academic Calander from March,2021

MARCH-2021

1. New Semester begins (As per Uni. Academic calander)
UG classes (4th & 6th sem.) 24-03-2021
UG classes (2nd sem.) 10-04-2021
PG classes(4th sem.) 01-04-2021
PG classes(2nd sem.) 05-04-2021
2. Daily syllabus completion report to be submitted to Heads of
respective depts. 27-03-2021

APRIL-2021

- Good Friday 02-04-2021
Baisakhi 13-04-2021
Ambedkar Jayanti 14-04-2021
Ram Navmi 21-04-2021
Mahavir Jayanti 25-04-2021
1. Remedial classes for compartment students of Sem.II, IV, VI w.e.f.03-04-21
 2. Extension lecture by Computer Deptt. 2nd week of April,21
 3. Skill Development Programme (Seminar/Workshop)
{ Cosmetology, Fashion Designing, Spoken English} 2nd week of April,21
 4. Submission of monthly attendance and test reports of
students to the Tabulators 30-04-2021
 5. Signature of students in attendance register/ To inform
the students about their monthly lecture
shortage through whats app or Email 30-04-2021

MAY-2021

- Parshuram Jayanti and Id-UI-Fitr 14-05-2021
1. Extension lecture by Home Sc. Deptt. 1st week of May,21

- 2. Extension lecture by Hindi Deptt. 2nd week of May,21.
- 3. Question papers to be Designed & got printed 01-05-2021
- 4. Mid Sem. Exams U.G. & P.G. Both 10-05-21 to 20-05-21
- 5. Declaration of Results and distribution of result cards 24-05-2021
- 6. Result discussion & analysis 26-05-2021
- 7. Parent Teacher Meeting (Deptt. -wise) 29-05-2021
- 8. Feedback proformas to be filled by Parents
- 9. Submission of monthly attendance and test reports of students to the Tabulators 31-05-2021
- 10. Signature of students in attendance register/ To inform The students about their monthly lecture shortage through whats app or Email 31-05-2021

JUNE-2021

- Martyrdom day of Sri Guru Arjun Dev Ji 14-06-2021
- 1. S.S.S. forms to be filled by students 03-06-2021
- 2. Updating & Revision of Prospectus/News Bulletin 05-06-2021
- 3. Extension lecture by Maths & Cosmetology Deptt. 1st week of June,21
- 4. Extension lecture by Phy. Edu. Deptt. 2nd week of June,21
- 5. Submission of lecture statement and syllabus completion proforma (except PG 1st year) 2nd week of June,21
- 6. Lecture short statement list to be displayed on all notice boards 2nd week of June,21
- 7. Meeting of Prospectus committee 15-06-2021
- 8. Internal assessment of all classes to be submitted As per Uni. Schedule
- 9. Copies of Internal Assessment proformas to be displayed on notice board As per Uni. Schedule
- 10. Dept. of Arts, Commerce & Comp.Sc. Compilation of work load 17-06-2021
- 11. Stock taking & Report Submission 3rd week of June,21

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| 12. Practical Exams | As per Uni. Schedule |
| 13. Submission of monthly attendance and test reports of students to the Tabulators | 30-06-2021 |
| 14. Signature of students in attendance register/ To inform the students about their monthly lecture shortage through whats app or Email | 30-06-2021 |
| 15. Submission of proforma of Departmental activities & Academic Achievements to the NAAC Coordinators from September, 2020 to June, 2021 | 30-06-2021 |

JULY-2021

Id-UI-Juha

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| 1. 2nd, 4th & 6th Sem. exams of UG & PG(4 th sem.) classes | 21-07-2021 |
| 2. Announcements for the donation of Books after final Exam. | 28-06-21 to 31-07-21 |
| 3. Advertisement in the papers for Adhoc posts | During Exams |
| 4. Feedback Proformas to be filled by students | 3 rd week of July, 21 |
| 5. Submission of lecture statement and syllabus completion proforma PG 1 st year | During Exams |
| 13. Academic Calender (2021-22) to be planned & prepared | 4 th week of July,21 |
| 14. Completion and checking of Attendance Registers by H.O.D.S | 4 th week of July,21 |
| | 31-07-2021 |

Sonia Kiranje
Academic Incharge

[Signature]
Principal