

S.D.P. College for Women

ACADEMIC CALENDAR 2025-2026

JULY-2025

1. Summer Vacation

01-06-25 to 13-07-25

2. Admission Process

CENTRALISED ADMISSION PORTAL SCHEDULE FOR UNDERGRADUATE CLASSES

| <u>Sr. No.</u> | <u>Title</u> | <u>Date/Timeline</u> |
|----------------|--|--------------------------|
| 1 | Start date of Registration of Online Admission form at centralised admission Portal | 24-04-2025 |
| 2 | Updating of Online admission forms at Centralised Portal (After 12th Result declaration) | 01-05-2025 |
| 3 | End Date of submission of Online admission forms at Centralised portal | 20-05-2025 |
| 4 | Online Documents Verification | 21-05-2025 to 24-05-2025 |
| 5 | Display of Provisional Merit List | 27-05-2025 |
| 6 | Removal of Objections in the Provisional Merit List | 28-05-2025 to 29-05-2025 |
| 7 | Display of Final Merit List | 01-06-2025 |
| 8 | Counseling and First Round of Admissions & fee Depositing of First Round Counseling | 02-06-2025 to 12-06-2025 |
| 9 | Commencement of Online Open Counseling | 13-06-2025 |
| 10 | Last Date for UG Open Online Counseling | 29-07-2025 |
| 11 | Last Date for students to deposit Fee (As per University rules) | 31-07-2025 |
| 12 | Commencement of Admission with Late Fee (if any) per University rules | 01-08-2025 onwards |

CENTRALISED ADMISSION PORTAL SCHEDULE FOR POSTGRADUATE CLASSES

| <u>Sr. No.</u> | <u>Title</u> | <u>Date/Timeline</u> |
|----------------|---|---------------------------|
| 1 | Start date of submission of Online Admission form at centralised admission Portal | 01-07-2025 |
| 2 | End Date of submission of Online admission forms at Centralised portal | 20-07-2025 |
| 3 | Online Documents Verification | 21-07-2025 to 24-07- 2025 |

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| 4 | Display of Provisional Merit List | 25-07-2025 |
| 5 | Removal of Objections in the Provisional Merit List | 26-07-2025 to 27-07-2025 |
| 6 | Display of Final Merit List | 29-07-2025 |
| 7 | Counseling and First Round of Admissions | 30-07-2025 to 05-08-2025 |
| 8 | Commencement of Online Open Counseling | 06-08-2025 |
| 9 | Last Date for PG Open Online Counseling | 08-08-2025 |
| 10 | Last Date for students to deposit Fee (As per University rules) | 10-08-2025 |

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| 3. Time Table to be made & displayed on notice boards & in the Staff Room | 14-07-2025 |
| 4. Teaching for ongoing classes, 1 st year and Remedial classes for compartment students of Sem. I,III, V | 14-07-2025 |
| 5. Orientation new students | 14-07-2025 |
| 6. Month-wise division of syllabus to be submitted by Heads of respective depts. | 17-07-2025 |
| 7. Tutorial Groups to be formed & list displayed | 28-07-2025 |

AUGUST-2025

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| 1. Computer Training for Faculty members by Comp. Dept. For usage of JSR software | 1 st week of Aug.,25 |
| 2. Workshop by Fine Arts Dept. (for youth festival items) | 2 nd week of Aug.,25 |
| 3. Workshop by Home sci. Dept. (for youth festival items) | 2 nd week of Aug.,25 |
| 4. Workshop by Language Dept. (English, Hindi, Punjabi) (for youth festival items) | 3 rd week of Aug.,25 |
| 5. Submission of monthly test reports of Students to the Tabulators | By 30-08-25 |
| 6. Signature of students in attendance register | 30-08-25 |

SEPTEMBER-2025

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| 1. Extension lectures/webinar by Social Sciences | 1 st week of Sept.,25 |
| 2. Extension lectures by Maths Dept. | 2 nd week of Sept.,25 |
| 3. Extension lectures by Commerce and B.Voc. Dept. | 3 rd week of Sept.,25 |
| 4. Meeting for controller of exams. | 2 nd week of Sept.,25 |

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| 5. Question papers to be Designed & got printed | 4th week of Sept.,25 |
| 6. Submission of monthly test reports of Students to the Tabulators | By 30-09-25 |
| 7. Signature of students in attendance register | 30-09-25 |

OCTOBER-2025

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| 1. Mid. Sem. Exams U.G. & P.G. Both | 2 nd & 3 rd week of Oct, 25 |
| 2. Result discussion & analysis | 4th week of Oct., 25 |
| 3. Parent Teacher Meeting (Dept.-wise) & Feedback proformas to be filled by Parents | 4th week of Oct., 25 |
| 4. Extension lecture/webinar by BBA Dept. | 4th week of Oct.,25 |

NOVEMBER-2025

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| 1. Extension lecture/webinar by Home Science Dept. | 1 st week of Nov.,25 |
| 2. Submission of lecture shortage statement and syllabus completion proforma | 2 nd week of Nov.,25 |
| 3. Submission of monthly attendance and test reports of Students to the Tabulators | 2 nd week of Nov.,25 |
| 4. Completion and submission of Attendance Registers | 13-11-2025 |
| 5. Internal assessment of all classes to be submitted | As per Uni. Schedule |
| 6. Copies of Internal Assessment proformas to be displayed on notice board | As per Uni. Schedule |
| 7. Practical Exams of U.G. & P.G. Classes | 13-11-2025 |

DECEMBER-2025

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| 1 st ,3 rd & 5 th Sem. exams of UG & PG classes (As per Uni. Schedule) | w.e.f. 14-11-25 |
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JANUARY-2026

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| Winter Break | 27-12-25 to 09-01-26 |
| College Reopen: | 10-01-26 |
| 1. New Semester begins (As per Uni. Academic calander) | 10-01-2026 |
| 2. Time Table to be made & displayed on notice boards & in the Staff Room | 10-01-2026 |
| 3. Teaching for ongoing classes, 1 st year and Remedial classes for compartment students of Sem. II,IV, VI | 10-01-2026 |

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| 4. Month-wise division of syllabus to be submitted by Heads of respective depts. | 14-01-2026 |
| 5. Extension lecture by Computer Dept. | 4th week of Jan.,26 |
| 6. Extension lecture by Phy. Edu. Dept. | 4th week of Jan.,26 |
| 7. Submission of monthly test reports of students to the Tabulators | 31-01-26 |
| 8. Signature of students in attendance register | 31-01-26 |

FEBRUARY-2026

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| 1. Extension lecture by Music Dept. | 1 st week of Feb.,26 |
| 2. Extension lecture by Hindi Dept. | 2 nd week of Feb.,26 |
| 3. Extension lecture by B.A.B.ed. Dept. | 3rd week of Feb.,26 |
| 4. Submission of monthly test reports of students to the Tabulators | 28-02-26 |
| 5. Signature of students in attendance register | 28-02-26 |
| 6. Meeting for the Controller of Exams | 4 th week of Feb., 26 |

MARCH-2026

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| 1. Question papers to be Designed & got printed. | 1 st week of March,26 |
| 2. Extension lecture by Cosmetology Dept. | 1 st week of March,26 |
| 3. Meeting of Prospectus committee | 2 nd week of March,26 |
| 4. Mid Sem. Exams U.G. & P.G. Both | 4 th week of March,26 |
| 6. Submission of monthly test reports of students to the Tabulators | 4 th week of March,26 |
| 7. Signature of students in attendance register | 31-03-26 |

APRIL-2026

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| 1. Result declaration & analysis(Including PTM) | 1st week of April, 26 |
| 2. S.S.S. forms to be filled by students | 2nd week of April, 26 |
| 3. Internal assessment of all classes to be submitted | As per Uni. Schedule |
| 4. Copies of Internal Assessment proformas to be displayed on notice board | As per Uni. Schedule |
| 5. Stock taking & Report Submission | 3 rd week of April, 26 |
| 6. Dept.of Arts, Commerce & Comp.Sc. Compilation of work load | 4 th week of April, 26 |
| 7. Submission of lecture shortage and syllabus completion Proforma | 4 th week of April, 26 |
| 8. Lecture short statement list to be displayed on all notice boards | 4 th week of April, 26 |

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| 9. Practical Exams | As per Uni. Schedule |
| 10. Submission of proforma of Departmental activities & Academic Achievements from July, 2025 to April, 2026 | |
| 11. Submission of monthly test reports of students to the Tabulators | 4 th week of April, 26 |
| 12. Signature of students in attendance register and submission of attendance register in the office. | 25-04-26 |
| 13. Clearance Notice | 3 rd week of April, 26 |

MAY-2026

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| 1. 2nd, 4th & 6th Sem. exams of UG & PG classes | 27-04-26 to 05-06-26 |
| 2. Announcements for the donation of Books after final Exam. | During Exams |
| 3. Academic Calendar (2025-26) to be planned & prepared | 4th week of May, 26 |
| 4. Advertisement in the papers for Adhoc posts | 4th week of May, 26 |

Academic Incharges

Ms. Neelkamal

Ms. Sonia

Ms. Reena Rani

Principal