



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	S.D.P. College for Women, Ludhiana, Punjab
• Name of the Head of the institution	Ms. Sudesh Bhalla
• Designation	Officiating Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01612743992

• Mobile no	9872878782, 9501500206
• Registered e-mail	sdpcollegeldh@yahoo.co.in
• Alternate e-mail	sdpcollegeldh@gmail.com
• Address	S.D.P. College for Women, Daresi Road, Behind Chand Cinema Ludhiana
• City/Town	Ludhiana
• State/UT	Punjab
• Pin Code	141008
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Panjab University , Chandigarh
• Name of the IQAC Coordinator	Ms. Ruby

• Phone No.	01612741830
• Alternate phone No.	01612743992
• Mobile	7009471453, 9501500206
• IQAC e-mail address	iqacsd@gmail.com
• Alternate Email address	rubykansal24@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sdpcollege.com/xelcms/uploads/aqar/1358771351_AQAR%2020-21(NEW).pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdpcollege.com/uploads/calendar/817170860_academic%20calender.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.50	2005	28/02/2005	27/02/2010
Cycle 2	A	3.04	2016	16/12/2016	15/12/2021
Cycle 3	B+	2.66	2022	30/08/2022	29/08/2027

6.Date of Establishment of IQAC	09/04/2005			
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,				
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Punjab Government	95% Deficit Grant in Aid Scheme	Punjab Government	2021 365	1,62,27,159
UGC	-000	Central Govt	2021 365	Nil
8.Whether composition of IQAC as per latest NAAC guidelines	Yes			
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File			
9.No. of IQAC meetings held during the year	05			
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes			
10.Whether IQAC received funding from any of the funding	No			

agency to support its activities during the year?

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Over the years the IQAC has evolved into an all-encompassing coordinating cell which ensures quality in all its endeavours. IQAC plays a crucial role in connecting and coordinating the various bodies in the institute especially in the matters related to the teaching- learning process in the institute. Following are significant contributions made by IQAC: • Ensure, sustain and enhance the quality of teaching, learning, evaluation and infrastructure • To inculcate ICT enabled teaching learning, faculties were motivated to adopt innovative teaching learning methods.

• Motivate faculty to establish collaboration, linkages and MoUs, 08 MOUs with Industry and Academics were signed during the year. Encouraged Faculty to conduct Seminars/Extension lectures/conferences/workshops. As a result more than 100 seminars, Extension lectures, workshops of academic and co academic importance was conducted during the year.

One new course B.sc (Non Medical with Computer Science) was introduced as a result of IQAC Quality Initiatives

• For promoting Environmental consciousness and green campus Campaign, a lot of efforts was done by NSS unit of the institution.

An active involvement of IQAC during the NAAC PEER TEAM visit held on 25th and 26th August, 2022.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. For strengthening the teaching-learning environment, more seminars/Extension Lectures/Workshops of Academic and Co-Academic importance to be organized for students and faculties	More than 100 seminars/Extension Lectures/Workshops of Academic and Co-Academic importance was organized for students and faculties. Record is available in co academic register and uploaded on the website
2. To start and set up some renewable energy sources in the institution	LED lights and solar lights have been installed, quotations for the solar panel has been floated

	and it is under consideration by the management.
3. To start the working of newly constructed rooms under MPLAD grant	Furnishing and finishing of the rooms have been done and rooms are made functional.
4. To activate the already approved seed money and motivate & sponsor the Faculty Development Programme so that teacher's participation in seminars/FDP/Conferences can be increased.	Seed money has already been approved by the management. The faculty members were motivated to apply for Orientation/Refresher course/FDP's etc to update themselves regarding new skills and knowledge.
5. To plan regarding infrastructure augmentation of guest room.	Guest room has been made.
6. For strengthening the green practices, environment friendly initiatives to be increased by NSS/NCC and ensuring participation of maximum students in such initiatives.	A large number of environment friendly initiatives were organized by NSS/NCC for strengthening the green practices. Some of them were Awareness on stubble burning, rally on cleanliness and to protect environment, tree plantation activities inside the campus and in village Noorwala, Herbal Gardening and many more.
7. To sign MOU's with research Institute, Academic and schools other than sister institutions.	MOU's with the schools have been signed and to make it functional, admission promotion campaigns were held and teaching practice for students of BABED was conducted.
8. To upgrade the college website as per NAAC requirements: - all Web-links related to Academic/Co-academic / MOU's / Placement NSS/NCC to be created and updated simultaneously.	College website has been upgraded and continuous monitoring for any change is going on.
9. For giving the students exposure State/Local/department-wise/Historical trips and excursions to be arranged more.	Industrial visits and local trips were arranged.
10. To promote Community and social services through NSS/NCC and institution should sponsor the	To promote community and social services, awareness lectures, rallies were conducted, a

activities to publicize the college name.	letter pad bearing college details has been published and distributed to students.
11. Modernization of Administrative office and library.	Modernization of library is underway and Administrative office is under planning

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
SDP MANAGEMENT	12/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	04/01/2023

15. Multidisciplinary / interdisciplinary

1. Multidisciplinary/interdisciplinary :

(a) Institution has already been engaged into a holistic multi-disciplinary education system. As

institution has various -courses such as B.A., B.A. Hons(Hindi)

B.COM., B.B.A., B.C.A., B.A., Integrated B.A.B.ED, B.VOC, M.SC (MATHEMATICS), M.COM, PGDCA and add on courses

such as communicative English, Cosmetology and Apparel Designing. Faculty members are communicating with all disciplines which are inter-related. Subjects like basics of IT, Management, e-commerce comes in BA, BCA, BCOM, BBA AND MCOM.

The institution is preparing itself for more multidisciplinary initiatives such as internal faculty exchange for delivering extension lectures to inter related departments

Crash courses of music, fine arts, cooking -baking classes, personal grooming to give flavor of Indian art and culture to the students of commerce and management

(b) Institution offer integration of humanities and science with STEM by Introduction of the new course B.SC (Non medical with IT) is an example of STEM which will be started in the coming session, Further Organizing workshops and extension lectures on various computer software on SPS , virtual teaching , online courses for students of all streams to educate the students about infinite opportunities provided by technology to enhance knowledge and awareness abo

(c)Regarding credit based courses: Since our institution is an affiliated college of Panjab university

Chandigarh, which follows the rules framed by the university, our university has still mot implemented the Credit based Courses.

In the area of community engagement and service, our Institution has planned many societal awareness programs in adopted village and adjoining areas such as awareness about environment, legal

literacy and Girls safety etc.

There is one subject i.e. environment science and road safety is compulsory to be taught to the each

student of under graduate students of any stream. (Panjab university, Chandigarh)

(d)Add on courses in communicative English, cosmetology in college which offers;

(1) One year diploma course

(2) Two year advance diploma course

(3) Three year degree course

(e) To engage in multidisciplinary research endeavor, various departments such as social science

department, NCC, NSS, education has planned many activities to find society's most pressing issues and challenges through surveys and rallies.

(f) Hobby Classes: Institution offer hobby classes for the students of all streams.

Chintan : Meditation centre for mind management

Open Darbar: Grievance redressal cell

16.Academic bank of credits (ABC):

As affiliated by Punjab University, the Institution has no authority to do the internationalization of education, joint degrees between India and Foreign institution and to enable credit transfer. But as soon as the affiliating University adopts the NEP 2020

and allows the institutions for all these features, the institution will be adopting all these features.

The College prepares its own Academic Calendar, which is prepared in reference with the University Academic calendar. All the activities are planned and take place according to this calendar. All the teaching staff members prepares assignments for their respective classes and continuous evaluation process for students is followed.

17.Skill development:

- The college focuses on trainings of various professions like taxation, cosmetology, home science and teaching.
- The College put their efforts to strengthen the following soft skills like time management, team work, creative thinking, positivity, job training program, communication skills etc.
- The college also encourages the soft skill development of the students by arranging lectures by eminent persons from different fields also.
- The college provides Computer Training Courses and encourages entrepreneurship through different programs in order to embrace skill development
- Throughout the session, the college perform variety of activities for the development of various skills like: best out of waste, discussion on national issues, solve the problem by creative and innovative ideas, Morning assembly.
- In every semester, the different courses of college manage various project works, it develops variety of skills among the students like positivity, sympathy, kindness and leadership qualities etc.
- The college conducts the internship programs in various departments.
- Microteaching, simulation teaching and normal teaching practice conducted by the education department for the teaching job specific skills.
- The College also provides mainstreaming education in various departments.

- Under value- based education, the college have subject of philosophy, value education etc. are in B.A.B.Ed., B.Voc. Courses.Through, these subjects the college inculcate the values among the students.
- The College is under Panjab University Chandigarh and we can't design our own credit based system. Because our university designs the syllabus and we have to follow the criteria only.
- The college organize workshops, seminars with master persons to provide vocational skills and overcome gaps.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. To promote Indian languages, our college ensures the availability of high quality learning materials in the form of workbooks, textbooks, magazines, poems, plays and novels etc.
2. To promote Indian Cultural, we celebrate by organizing various cultural events such as Diwali Mela, Lohri, Teej Festival, Gurburbs and language days.
3. Students are free to choose Hindi, Punjabi and English as their medium of Studies and they are taught bilingually, using English and vernacular, by the teachers.
4. We celebrate National Language Days, Weeks and Months to preserve and promote Indian Languages and cultures. As per the instructions of DPI, we celebrated the whole Month of November as 'Punjabi Month'. To promote Hindi language, we celebrate two day 'Hindi Diwas' in the month of September.
5. Creative Writing, Poetical Recitation, Quiz and Paper Reading Competitions are organized in Hindi, Punjabi and English languages to enrich thinking, speaking and writing abilities of students in these languages.
6. Seminars and webinars are organized by the Language Departments to aware students about extinct and endangered Indian Languages as a major part of Indian Culture.
7. We provide students of Arts with Elective Hindi, Punjabi and Functional Hindi along with Elective English and Add-on-course in Communicative English. Moreover we have Punjabi as a compulsory subject in Bachelor of Arts, Commerce, Computer Applications, Business Administration and BA.,B.Ed Integrated Degree Courses.

8. We provide the subject 'History and Culture of Punjab as an option for the students, who are not well versed with Punjabi, so that they also become aware of the Language and cultural History of Punjab.

9. Every year, to acquaint students with the knowledge of languages, culture and Art of India, We motivate and train students to take part in Youth Festival organized by Panjab University, Chandigarh in various events like, Folk dance (Sammi), Folk songs, Vaar, Kawishri, Creative Writing competition, Debate, Declamation, Elocution, Muhavredar Vartalap, Heritage Quiz, Fine Arts and Handicrafts etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

(a) Since the curriculum of the college is designed by Panjab University, Chandigarh and there is no flexibility to change the curriculum by the college.

(b) The course outcomes of all the programs running in the college has been duly prepared and students are benefitting from this.

(c) The college has signed MOUs with various organizations so that the students can get industry specific knowledge.

20.Distance education/online education:

(a) The college is planning to start various skill development short term courses in the near future.

(b) In order to promote online education, the college has adopted blended learning through the use of various technological tools like:

- Google Classrooms (for delivering multimedia content and for organizing online tests)
- YouTube Channel (for delivering video content to the students)
- Use of smart boards, projectors , visualizers etc. to promote blended learning

Extended Profile

1.Programme

1.1

21

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

649

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

498

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

170

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

32

Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		21
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		32
Total number of Classrooms and Seminar halls		
4.2		84 , 98 , 015
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		62
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- All the programmes taught in the college are affiliated to Panjab University and hence, all departments are required to implement the syllabus prescribed by the Panjab University.
- The Timetable Committee headed by the Principal and a senior Faculty Member draws up a detail timetable which efficiently deploys the units of time for academic and co-academic calendar for

ensuring a balance between the different types of engagement a student is expected to participate

- The departments strive for effective curriculum delivery through a combination of time-tested innovative methods.

- The teaching plans consist of detailed apportionment of the syllabus among all the faculties particular department in departmental meetings.

- Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class and internal assessments comprise the formal evaluative processes, but students are encouraged faculty beyond classroom hours for doubt-clearing and curricular discussions.

- Extra hours are devoted to taking remedial classes to bolster students' preparedness before University examinations.

- The college is well equipped with smart class rooms, virtual class rooms, audio-visual and other facilities which are extensively used by teachers in day to day teaching to make delivery of the curriculum attractive to students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Before the commencement of each semester, Panjab University notifies an academic calendar for the programs

2. We follow the calendar issued by the University strictly.

3. At the time of admission a group of staff members from different streams counsel the student various courses

4. Student take admission in any course like B.A/B.A.B.Ed./BCA/BBA/B.Com./B.Voc/B.Sc. (Non-media)

5. After the one month we take class test of each student.

6. If student doesn't understand any portion of the syllabus, then we take their remedial class

7. Mid semester exams are also conducted in every semester to assess the progress of the student.
8. After Mid Semester Exams PTM.
9. Feedback Performance are also filled by the parents at the time of PTM.
10. Internal assessment test, assignments, quizzes, and seminars are part of the Continuous Internal Evaluation of students.
11. The calendars comprise guest lectures, workshops, and industrial visits, other co-curricular and extra-curricular activities.
12. Youth and heritage festivals are held annually under the aegis of Panjab University Youth Welfare Department.
13. For the overall development of the students NCC/NSS activities are conducted.
14. The college has registered Alumni association and we follow our pass out students regularly.
15. The college provides supports to the economically weaker students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View

Any additional information		View File
1.2 - Academic Flexibility		
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented		
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented		
0		
File Description	Documents	
Any additional information	No File Upload	
Minutes of relevant Academic Council/ BOS meetings	No File Upload	
Institutional data in prescribed format (Data Template)	No File Upload	
1.2.2 - Number of Add on /Certificate programs offered during the year		
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)		
0		
File Description	Documents	
Any additional information	No File Upload	
Brochure or any other document relating to Add on /Certificate programs	No File Upload	
List of Add on /Certificate programs (Data Template)	View File	
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year		
56/649		
File Description	Documents	
Any additional information	No File Upload	
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File	
1.3 - Curriculum Enrichment		

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college for the development of the students arranged various programmes .

The college teachers engage the students in various activities through Expert lectures, N.S.S., programmes.

- The environmental issues are dealt in detail in the classroom through a regular subject entitled 'Environmental Awareness'.
- The said subjects include the chapters such as, Scope & Nature of Environment Science, Natural Resources, Bio-Diversity, Pollution, and Social Issues & Population.
- Environmental Awareness is a compulsory subject for B.A, B.COM. BCA, B.A.B.Ed students. The marks of the students are not declared unless students clear this subject.
- The students must understand the human values & follow professional ethics in their relevant areas. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college.
- A special 10 days camp is conducted by the N.S.S Department for their students to familiarize them with the prevailing problems of rural India.
- The students are also engaged in value added programmes to make them aware of responsibilities and follow the professional ethics.
- Thus the college has a special arrangement to work after the issues relevant to Gender Equality, Environment and such related social issues. They learn practical aspects from their study through field visits. The college works with the objective of generating Social awareness among the students.

File Description	Documents
Any additional information	No Uploads
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No Uploads

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
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Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Upload
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Upload
MoU's with relevant organizations for these courses, if any	No File Upload
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

71/649

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sdpcollege.com/links/105
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action and feedback available on website

File Description	Documents
Upload any additional information	View File

URL for feedback report

https://sdpcollege.com/uploads/weblinks/1877183217_Kaagaz_20221222_1406351!**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year****649**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year****233**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and learners****Advanced Learners are:**

- Motivated to visit E- library daily, read newspapers, magazines and books of choice.
- E-Journals and e-books are also provided.
- Encouraged to solve University papers.

- Helped to prepare notes with the help of reference books.
- Given free books, fee concessions and awards by Management.
- Arrange various seminars for the students from different institutes.
- Given opportunity to participate in academic& extra-curricular activities.

Encouraged to apply for Govt./Semi-Govt./Private Scholarships

Slow learners

- Develop Lessons that Incorporate Students' Interests, Needs, and Experiences

This helps address the short attention spans of slow learners. Also, these students should be made to feel that some of the instruction has been designed with their specific interests or experience in mind.

- Incorporate Audio and Visual Materials

One common characteristic among slow learners is that they often learn better by seeing and hearing than by read.

- Provided need based extra guidance for slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
649	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used to enhance learning experiences

- The college combines traditional and modern modes of imparting education with greater emphasis on independent learning.
- The departments have been equipped with computers with Wi-Fi facility to enable the faculty access the latest research and other advancements in their respective subjects.
- Computers with internet facility are also available in the college library to provide browsing and computing facilities to the staff and the students.
- The college is also a member of UGC-approved INFLIBNET N-LIST Program which provides the access to a wide range of e-journals and e-books. These methods are:

Lecture Method

Black Boards Interactive Boards

Smart Class Rooms

Online Platforms e.g Zoom app, Google Meet, GotoMeeting app.

Language Labs.

Tutorials

Demonstration/Practicals

PPTs

Trips

Practicals

Participative Learning

Assignments

Projects Models

Others

Seminars/Workshops/Webinars

Paper Reading

Preparation of Charts

Posters and Wall Papers

Problem Solving Methodologies

Questionnaires'

Project Report

Industrial visits

Practical Training

Group Discussions

Quiz

- Computer Assisted Methods

Innovative practices i.e. Smart Class Rooms, Smart Boards, Computers, Visualizers, DVD/CDs.

Online learning platforms like Zoom, Google Meet, Google Classroom is used for online teaching.

JSR Software is used for MST, monthly test record and for attendance.

Teachers prepare lesson plans as per division of syllabus and discuss with the students.

Computer, language, library, internet facility help teachers and students both in teaching learn process.

Even the Governing Body expects the staff to update themselves visiting library daily.

File Description	Documents
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Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute follows ICT enabled teaching in addition to the traditional classroom education.

The ICT facility was extended to cover all the departments. This provided the impetus for an adoption of ICT in the teaching learning process. ICT tools and resources available

No. of computers-62

No. of printers-12

No. of smart rooms-5

Projectors Institutional website- sdpcollege.com

LCD

Graphic Tablets

LAN facility

JSR Software

Visualizers Scanner,

DVDs

Wi-Fi enabled Classrooms, Labs, Admin Office, Naac Room, IQAC Room, Seminar Room, Director Room.

E-Resources used- Zoom ,Google classroom,Google Meet, Moodle,Wise app, EJournals,

Online Newspaper, E-Dictionary, E-Books

Academic management system Academic calendar Session Wise prepared and implementation of calendar through academic incharge, term-wise, month wise regularly regulate and execute the instruction Panjab University Chandigarh.

File Description	Documents
Upload any additional information	No File U
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File U

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploa
Mentor/mentee ratio	No File Uploa

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploa
List of the faculty members authenticated by the Head of HEI	No File Uploa

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (co highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Docume
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Any additional information	No Upd
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed year)

2.4.3.1 - Total experience of full-time teachers

230

File Description	Documents
Any additional information	No File Up
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View F

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 2

Internal assessment is prepared ascertaining students' performance on the basis of parameters mentioned in curriculum scheme.

The Following mechanisms are used for internal assessment

- Class Performance
- Result analysis
- Lecture Shortage Statement
- Monthly tests
- Assignments, project work and practicals have ensured instilled confidence in students. Student report cards or progression reports have provided a comprehensive view of students' academic performance.
- Organization of seminars, webinars, workshops, PPTs. and extension lectures have brought out the qualities of leadership and organizational abilities of students.

· For the semester system, the University conducts the written examination twice (one after each semester). At the College level, pre- semester exams are held for the Post Graduate and Under Graduate Courses.

These endeavors by the college give a clear outline of what the student knows, understands and is able to do. They further help identify students learning needs and help to prepare the students for performance in the University exams.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College follows the guidelines laid down by Punjab University, Chandigarh for redressal of Grievances related with examination. The grievances regarding internal practical examinations are resolved by the concerned departments. Marks of Internal assessment of various subjects are submitted through Online Portal of the University. Grievances of the students such as online examination incorrect entry of marks, rechecking and revaluation of answer sheets, wrong entries in names, tickets, absenteeism etc. are addressed in stipulated time by the college and the university. The college has an Examination Committee which consists of senior staff members. The staff members monitor the Examination process and interact with students from time to time. The Examination procedure is communicated to students by teachers in their respective classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The POs and COs are helpful in developing the framework of teaching and learning. The program specific outcomes and course outcomes primarily aim at imparting knowledge and skills which are critical for building student's competence and personality. There is also an emphasis on holistic development of the students as the learning outcomes focus on imparting values and ethics and e

their interpersonal and communication skills. The Following mechanism are used to communicate t program outcomes, program specific outcomes and course outcomes by the institution through:

- Result display on website.
- Parent teacher meetings

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sdpcollege.com/ug-cours
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The institute has pointed Tabulators to collect data regarding Monthly test and House Exams
- Teachers assesses participation of Students in classroom, Seminars , Class Presentation, and w for internal assessment and used to measure attainment of outcomes. To measure the subject knowl class tests, group discussions, debate competitions are conducted.

Analysis

- The data is analyzed through meetings and result analysis sessions.

Outcome

Results uploaded on JSR software of both monthly test and house exams . parents can assess resu software.

- Parent teachers meetings are fixed and parents are duly informed either through phone calls c letters.

As per learning outcomes of students, changes are made in the academic calendar of the next ses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sdpcollege.com/link.php?th=106

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****146**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View
Upload any additional information	No File
Paste link for the annual report	N

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire and details need to be provided as a weblink)**

https://sdpcollege.com/uploads/weblinks/1877183217_Kaagaz_20221222_140635156476.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	No File Up
e-copies of the grant award letters for sponsored research projects /endowments	No File Up
List of endowments / projects with details of grants(Data Template)	View Fi

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Transfer of knowledge.

The Institution provides a conducive environment for promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs.

Awareness meets, workshops, seminars and guest lectures on Entrepreneurship are organized. . Practical service Training is provided for creating awareness on marketing the products.

Commerce news[wallpaper] are displayed and provided to students and teachers.

N.S.S. Sports Skill and Entrepreneurship development centre through which students and faculty are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge

N.S.S. conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan awareness programmes about cleanliness construction of toilets , etc. All these activities are help of society.

News paper clippings are displayed and students are made to express their views and participate on it. Various competitions essay writing, debating ,elocution, booktalk are organized to bring hidden potentials of students. Eminent personalities who have significantly contributed in rese social activities, industries, are invited as resource persons . These persons are mentors to c students. Workshops and various seminars are conducted by college which have proved helpful to rural students. It has raised their confidence and expanded their horizons of creativity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	No File Uploa
Any additional information	No File Uploa
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
------------------	-----------

URL to the research page on HEI website	N
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View
Any additional information	No File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File U
List of research papers by title, author, department, name and year of publication (Data Template)	View J

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international proceedings year wise during year

02

File Description	Documents
Any additional information	No File Uplo
List books and chapters edited volumes/ books published (Data Template)	View Fil

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS is an extension dimension to the higher education system to orient the student youth to community service while they are studying in educational institutions.

important services that can be rendered by NSS volunteers is disseminating information about the developments in agriculture, watershed management, wastelands development, non-conventional energy, cost housing, sanitation, nutrition and personal hygiene, schemes for skill development, income

AIMS AND OBJECTIVES

1. Understand the community in which they work.
2. Understand themselves in relation to their community.
3. Identify the needs and problems of the community and involve them in problem solving process
4. Develop among themselves a sense of social and civic responsibility.

Enrolment drive and Orientation program:

Enrollment drive was conducted in the month of August and enrolled 356 NSS volunteers for the year 2021-22, In order to orient the newcomers an orientation cum training program is organized in the beginning of every year.

Cleanliness awareness:

NSS Volunteers of our College underwent training for ongoing Malaria Awareness Campaigning and conducted rally.

Save Girl Child:

NSS cell, to organize various programmes on the theme "Save Girl Child".

Road Safety Program:

NSS Volunteers of College conducted various Road safety programs such as Poster Competition, seminar, SMS, rally and Seminar on road safety to aware citizens .

Voting Awareness programme:

College had organized Voting Awareness programme to aware the students of college and to impart knowledge about importance of voting. 22 NSS students participated in spread voting awareness .

Swacch Bharat Abhiyan:

Pledge was administered at college by students and staff.

File Description	Documents
------------------	-----------

Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Governmental Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

42

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, commur Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

410

File Description	Documents
Report of the event	No File Up
Any additional information	No File Up
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View F

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise durir

3

File Description	Documents
e-copies of related Document	No File Up
Any additional information	No File Up
Details of Collaborative activities with institutions/industries for research, Faculty	View Fi

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File
Any additional information	No File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, equipment etc.

S.D.P. College provides the latest infrastructure and facilities that contribute to the academi of students and faculty. The college offers various undergraduate programmes in Computers, Comm Humanities, a self-financing course in B.AB.ED (4 years integrated course), three Post-graduat courses, and certificate courses in

Cosmetology and communicate English provide adequate facilities like

- Double storey library with spacious reading room.
- A good number of 28 ventilated spacious class rooms with adequate number of lights and fans conducting teaching learning.
- Wi-Fi Campus
- Well furnished seminar hall with one projector, one computer, one sound system for organizi special lecturers ,meetings , workshops, seminars with a seating capacity of 400.
- Language and other labs- 04 computer labs, 03 Home science , 01 psychology lab,01 fine arts dance rooms, 01 health centre,01 conference Room, 01 Dispensary, 01 Gymnasium, 02 language
- Two Music Rooms equipped with various musical instruments are available in each section for curricular and co-curricular purposes. The Girls Common Room in each section offers recreat relaxation to students.
- Individual departments with computer facility and internet facility
- 01 NCC store room, 01 NSS store room
- 02 water filter cum coolers.
- Indoor sports stadium.
- The campus also houses ladies hostel.
- Library is fully computerized and provide INFLIB .
- NET access to staff and students.
- The library has a subscription for online resources such as e-journals, e-books etc

The College Canteen caters to students with a variety of snacks, hot and cold beverages at reas rates

File Description	Documents
Upload any additional information	No File Uploaded

Paste link for additional information	Nil
4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.	
<p>The overall development of a student includes participation in extra-curricular activities. has culture of curricular as well as extra-curricular activities</p> <p>Facilities for sports and games</p> <p>Various sports facilities are provided to the students within the campus focusing sports as one extracurricular activities. Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. Sports competitions help in developing spirit in students. Their interpersonal relationship is enhanced in a very healthy manner. There is a well maintained playground having a 200 mts of grassy track for the Girls. This ground is suitable for athletic events like races, shot-put, discus throw, javelin throw etc. and for games like Base Ball. The annual athletic meet has been organized in this ground..</p> <p>Outdoor Game Facilities</p> <p>Indoor Game Facilities</p> <p>Hockey</p> <p>Badminton</p> <p>Kabbadi</p> <p>Table tennis</p> <p>Basketball</p> <p>Chess</p> <p>Kho-kho</p> <p>Caroms</p> <p>Throw and jumps events</p> <p>Facilities for cultural activities</p>	

Special attention is paid to co-curricular activities in order to develop the talent of student inculcate in them a sense of responsibility, discipline and capacity for initiative, organizational leadership. Under the aegis of the Department of CCA, students are prepared for theatrical items music, dance and drama and literary items like creative writing, debate, elocution, etc.

Fine Arts

An exclusive room is available to train students for cultural competitions. Gymnasium

The college offer the facility of Gymnasium which has latest fitness equipments and is open for students as well as faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	No File Up
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View F

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.76

File Description	Docume
Upload any additional information	Vie
Upload audited utilization statements	Vie
Upload Details of budget allocation, excluding salary during the year (Data Template)	Vie

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library recognises the importance of functioning in a thoroughly professional way taking in consideration the interests of all departments. The Library Committee consists of the Principal Chairperson aided by a senior faculty and the Librarian as Secretary of the Committee. The Committee also has representatives from each department.

SDP College library is well-equipped with latest infrastructure and well-stocked with a good collection of books. The Library is housed in the main building of the College with seating capacity for 100 and conference purpose. Library is fully automated with all its subsystems like Wi-Fi. The Library has a wide collection of Books, Journals, Audio-video materials, photocopying facility, News Papers, reference books such as encyclopaedia, dictionaries, atlas, and yearbooks. e-resources, previous years question papers etc. A specialised service provided by the Library includes INFLIBNET. Bar code online circulation system is in practice in the Library. The library is fully automated with ILMS and It has a diverse collection of 32661 books with and 10 journals and magazines.

- Name of ILMS software -- E granthlaya, NIC, New Delhi.
- Nature of automation (fully or partially) Fully
- Version - 3.0 version
- Year of Automation - 2021-22

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View Details

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****79602**

File Description	Documents
Any additional information	No File
Audited statements of accounts	No File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****102**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

There are 01-digitally equipped seminar hall and 01-digitally equipped research center available in the college. There are 04 smart class rooms equipped with computer, visualizer, digital board, speaker, projector etc. 04 well-equipped smart computer labs are also functioning in the college. The students of the college have access to the computer lab. The ratio between the number of students and the number of computers is 2:1. There are around 63 computers available in the whole campus with internet. Faculty development programmes are conducted time to time based upon latest technology awareness. A well-equipped Communicative English lab & Functional-hindi lab is also functioning in the college. The college building and the library building are facilitated with LAN & Wi-Fi connectivity. The Principal office, Director Room and Administrative block is fully equipped with the facility of ICT, printers and scanners. There is open access of Wi-Fi connectivity to all the staff members of the college. All the departments of the college are provided with computer and other related access. The different educational sites are shown to the students with the help of digital device. Many

computers has anti-virus. Wi-Fi connectivity is available as mentioned in 4.1.1, i.e., in Principal's chamber, admin-office, main staff room, NAAC/IQAC room, various departments, library and laboratory. CCTV is installed in whole campus. Website is maintained by Cyberxel. College pays a fee for website maintenance. College is using ERP software named JSR Technologies for maintenance of Students and employees record.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding component during the year (INR in lakhs)

16.81

File Description	Documents
Upload any additional information	View File

Audited statements of accounts	y
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	y

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - library, sports complex, computers, classrooms etc.

Proper care is given to the maintenance of equipment and infrastructure, so that optimal utility is obtained.

The institution obtains the necessary requirements of classrooms, laboratories and other infrastructure resources well before the beginning of the academic year.

- • Licenced software is also used for uploading students related information like results of Mid Semester test as well as monthly tests.
- Smart classrooms have been added to the infrastructure to make teaching learning more interesting and effective.
- Home science labs is the medium for the practical exposure for the students.
- The library is also having the facility of INFLIBNET through which students can access e-books and journals.
- For meritorious and economically backward students book bank facility is also available.
- Library and reading room are kept open to all the student from 9:00 a.m. to 5:00 p.m. on all days.
- There is a provision of Research Centre for faculties and students of PG classes. Various research journals are also available for the guidance.
- Remedial classes are held for students who are weak in certain subjects.
- Counselling is given to all the students on one to one basis regarding their choice of subject and the time of admission
- The college organized various extension lectures on career counseling.
- The placement cell Standard operating procedures are reviewed and amended as and when required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

30

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No Uplo
Upload any additional information	No Uplo
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agency during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agency during the year

276

File Description	Document
Upload any additional information	No Uplo
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Up
Details of capability building and skills enhancement initiatives (Data Template)	View Fi

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the ins during the year

345

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the i during the year

345

File Description	Document:
Any additional information	No Up
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Document
------------------	----------

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View
Upload any additional information	No Up
Details of student grievances including sexual harassment and ragging cases	No Up

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	No File Upload
Upload any additional information	No File Upload
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

32

File Description	Documents
Upload supporting data for student/alumni	No File Upload
Any additional information	No File Upload
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File
Any additional information	No File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	No File Up
Any additional information	No File Up
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council is the representative body of students in the College. It consists of members elected by the students from all classes and heads of various committees. The Students' Council operates under the patronage of Principal and staff members.

They have been actively engaged in the academic and administrative functions as the college strongly believes in democratic values and gives opportunity to students in supporting the cocurricular extracurricular activities conducted in the college.

Student members very smartly and enthusiastically monitor and help in maintaining discipline during college functions like Independence Day, Republic Day and Teachers Day celebrations..

They also help in organizing Open Durbar in the college and cater to the grievances of the students and bring to the knowledge of the Management..

The NSS unit is active in organising various activities. Annual NSS camp is held every year where the students are involved in cleaning of village with the active involvement of community members.

The NSS unit also carries out activities like Blood Donation camps, Tree plantation,

The students also contribute to Placement and Alumni Committees by actively helping in organising various activities. In the Website Committee, students contributed towards designing the website of the college along with faculty members. Thus, students are encouraged to actively participate in various academic, co-curricular and extracurricular activities.

The objective is to foster holistic and all round development of students.

Students are also a part of IQAC committee and take part in IQAC meetings also.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

58

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded

Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View
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5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, the Institution has a registered Alumni Association which is registered with Assistant Registrar of Societies Cum District, General Manager District Industries Centre, Ludhiana. Elected members of the registered Alumni association are:

1. Usha Jain (President)
2. Poonam (Vice president)
3. Bharti Saggar (Gen. secretary)
4. Suman Baweja (Joint secretary)
5. Pooja Sondhi (Sports secretary)
6. Preeti Narula (Auditor)
7. Richa Nagpal (Executive member)
8. Rupali (Executive Member)
9. Ankita Sharma (Executive Member)
10. Mala (Executive Member)
11. Balwinder Kaur (Executive Member)

Alumni network has a real life benefit for current students. Alumni also donate their valuable time and offer career support to current students. This enhances the students' experience and gives them a competitive edge in today's tough job market.

The purpose of this association is to foster a spirit of loyalty and to promote the general welfare of the institution. Alumni associations exist to support the parent institutional goals and to strengthen the institution.

ties between alumni, the community and the parent institution.

Alumni meet is an event for old relationships to be celebrated and refreshed,

Alumni are only those students who are passed out, graduated ,post graduated etc. They are often more robust, grayer and some time blonder, but they are also generally wiser and financially better than they were.

Alumni help for Admission promotion to raise the strength of the college. Many Alumni are employed as faculty in the college.

Alumni association is creating a powerful positive impact in the institution through its support, expertise, employability and scholarships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

S.D.P. College for Women, an institution devoted to meet the needs of higher education has attained great heights in the past years. The prime aim of the college is to propagate knowledge to the students in the socially and economically challenged area with the motto "Educate the Girls and the Nation".

The college was established in 1968 and run by Sanatam Dharma Pracharak Sabha (Regd.) The constitution of the Sabha was passed unanimously in Feb. 2, 1914 and got registered on March 07, 1917. SDP College for Women was conceived in 1968 with a view to ensure quality education to the girls.

- Vision:

- To translate dreams in to reality and produce complete human beings.
 - To create an atmosphere conducive to teaching, learning and research.
 - To develop all round personality of its learners.
 - To strive for integrated and inclusive approach towards various disciplines.
 - To adopt innovative methods of teaching.
 - To support curricular with the co-curricular and extracurricular activities.
 - To promote the culture of self-reliance through need based vocational education
-
- **Mission**
 - To take the college on the Path of Potential for Excellence in Education.
 - To create national and global environment for teaching and learning by adopting ultra-modern techniques and modes of teaching, learning and evaluation.
 - To make efforts to draw out the best in the students and make them complete human beings who are committed and dedicated to the service of society.
 - To enable students to respect and preserve Indian culture and heritage.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management

The institute supports a trend of decentralized governance system with proper well defined relationships. The management of the institute consists of President, Secretary, Principal and Representatives of staff.

Regular meetings of these committees are held for the effective and smooth functioning of college. There are three levels of administrative structure under which all the activities are carried out.

Society Level: The college is run by Sanatam Dharma Pracharak Sabha (Regd.) which was founded in 1980.

Institute Level: All the main decisions related to college are taken by Principal in consultation with Head of Department. Principle is academic and administrative head of college.

Department Level : The Department heads are responsible for to look day to day administration of each department and report to the principle. In addition, any college staff member can give suggestions and idea for improvement.

Participative Management

The college always promotes the culture of participative management by involving staff and students in various activities. All decisions of the college are governed by management. The students and faculty are allowed expressing themselves for any suggestions to improve the excellence in any aspect of the Institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution works to accomplish the perspective plan. To accomplish the desired goal of the institutions the management of the Institution, Internal Quality Assurance Cell, College Development Committee, Purchasing Committee and various committees works on the perspective plan. To accomplish the strategic and perspective plan the institutions conduct meetings of the concerned committees and the perspective plan is put on the floor for the open discussion. After the discussion and feedback from various stakeholders the perspective plan is approved by the Management, IQAC.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Upload
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment service rules, procedures, etc.

Administrative Set Up:

The President, S.D.P. Sabha (Regd.) and the Principal form the nucleus of the administration with the former being the final authority in all financial matters. The Principal is vested with the day-to-day running of the college. There is a team of Departmental Heads, the IQAC Coordinator, the advisory committee and the office superintendent to assist in the discharge of work.

The Functions of Various Bodies:

The college has different committees for proper functioning and smooth flow of activities on ti

Service Rules, Procedures, Recruitment and Promotion Policies:

Service rules and procedures are guided by the Panjab University, DPI and the rules of the Stat Government as amended from time to time in this regard.

Grievance Redressal Mechanisms:

There are several Grievance Redressal Mechanisms including the Anti-Sexual Harassment Cell; the Ragging Cell; a Grievance Redressal Cell, Open Darbar with complaints boxes prominently placed

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sdpcollege.com/xelcms/uploads/ssr_details/170239889_1148446887_orn
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File U
Screen shots of user inter faces	View
Any additional information	View
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File U

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staff

The college provides financial support to the staff to attend workshops and conferences both at national and international level

Non -Teaching Staff

- Residential facility
- PF Loan
- Subsidized fee structure for the wards of the non-teaching staff.
- Free Uniforms to the ancillary staff.

Students

- Scholarships, Fee Concessions to the needy and meritorious students.
- Free Coaching for sports students and Hobby classes
- Book bank facility for the needy students
- Counselling and Career guidance services.
- Remedial classes for the slow learners
- Gymnasium facility
- Fully equipped Health Centre

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership for professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership for professional bodies during the year

0

File Description	Documents
Upload any additional information	No Uplo
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No Uplo
Reports of Academic Staff College or similar centers	No Uplo
Upload any additional information	View
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Program, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File U
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File U

Upload any additional information	No File U
Details of teachers attending professional development programmes during the year (Data Template)	View

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system for teaching staff

The performance of each employee is assessed annually after completion of one year of service. college undertakes a wide range of activities besides academics, for which faculty members are additional duties and responsibilities, which are mostly voluntary. The college accords appropriate weightage for these contributions in their overall assessment.

The Performance appraisal report is filled by employee in a given prescribed proforma which includes all the above related points and sub points.

Performance appraisal system for non-teaching staff:

All non-teaching staff are also assessed through annual confidential reports and annual performance appraisal. On satisfactory performance, all employees are granted promotions and financial upgradation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the college conducts internal and external financial audits regularly. An audit is systematic independent examination of documents, vouchers and account books of college to ascertain how the financial statement as well as records presents in a true and fair manner. The college superintendent and clerical staff maintains the record of all funds. Internal Financial Audit is done through registered CA. External authorities appointed by the Govt of India also are involved in the Audit. Through ISO Academic and Non Academic audit is also done.

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Document
Annual statements of accounts	No Up1
Any additional information	No Up1
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No Up1

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college maintains & follows a well-planned process for the mobilization of funds and resour process involves various committees of the institute as well as the Department Heads and Accour office. The college has designed some specific rules for the fund usage and resource utilizatic

Resource mobilization is carried out by following means:

- Students fee is the major source of income .
- Interest on corpus fund

Fund generated from above are principally used for maintenance and development of college.

Optimum utilization of funds is ensured through:-

A finance committee has been constituted to monitor the optimum utilization of funds for variou recurring and non-recurring expenses

· The purchase committee seeks quotations from vendors for the purchase of equipment, computers etc.

- The quotations are scrutinized by the finance and purchase committee before a final decision based on parameters like pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the accounts department ensure that expenditure lies within the allotted budget.
- Some funds are allocated for social service activities as part of social responsibilities through NCC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC, through the departments of NSS and NCC, provided an opportunity to the students in the capacity of volunteers to venture out of their comfort zones and make a difference to society. Inspired by this philosophy, endeavor was made to sensitize the students to various social issues through discussions, debates, talks, seminars, workshops, music, awareness campaigns, short plays and confluences especially during National days and Diwali Mela.
- Annual action Plan for the Institutional Development was made and implemented.
- Issues concerning Academics, Co-Academics and infrastructural development were taken up by IQAC. Suggestions were taken into consideration by the Management.
- To work towards the holistic development of the learners taking into account all physical, intellectual and social conditions affecting the learners.
- Admission promotion measures discussed in IQAC meetings were adopted and implemented.
- Faculty was trained in ERP System. Enterprise Resource Planning by JSR Solutions Pvt Ltd.
- Various creative short term courses in different fields as per the interest of the students have been started in the college free of cost. Subjects of the short term courses are Home-Science, Cosmetology, Computer Science, Fine Arts, Music, Free Gym etc
- Library was equipped with latest software. Bar coding was initiated. New books /Journals were added. NLIST Programme was also started in the Library

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- As a part of sound educational strategy, the institution adopted Centralized Continuous Internal Evaluation (CCIE) System to assess all aspects of a student's development on a continuous basis throughout the year.
- Students are made aware of the evaluation process at the beginning of each session through the brief orientation process.
- The performance of the students is measured through the regular monthly tests, open book tests, semester tests, assignments, presentations and projects.
- The performance of the students is monitored by the Principal and the necessary feedback is given to the concerned faculty members. The Principal Conducts Review Meetings, department wise, to discuss the necessary feedback for the improvement of students' performance. Progress report of the students was also discussed with their parents/guardian during parent's teachers meeting.
- Remedial Classes are also conducted for the slow learners, absentees and the students who do not participate in Sports, NSS activities and youth festival. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers.
- The IQAC through Departments organized talks with experts from various fields for the students to learn about their prospective careers. The students were made aware of the popular trends in education and were trained so that they can add new perspectives to world of knowledge. The creative bent of mind was catered to and chiseled by the expert advice of the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include:
 Regular meeting of Internal Quality Assurance Cell (IQAC);
 Feedback collected, analyzed and used for improvements
 Collaborative quality initiatives with other institution(s)
 Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://sdpcollege.com/xelcms/uploads/electronic/1090582921_iqac%20minutes%2029.06
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity as a social issue addressed in this institution braising awareness of gender equa concerns. This is achieved by conducting various activities.

Number of gender equity promotion programs organized by the institution during 1st June 2021 to AUGUST 2022

1 .Job opportunity programme was conducted by hindi department on 18.05.2022 to aware the students about career in functional hindi.

2. open darbar was conducted on 01.04.2022 to discuss and resolve the student's problem.

File Description

Annual gender sensitization action plan

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description

Documents

Geo tagged Photographs

[View File](#)

Any other relevant information

No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (in 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college campus is totally eco-friendly. The management, staff and students are fully committed to this. The college has a gardening committee. Its members constantly work for its beautification. It has a spacious playground, central lawn facing class rooms, a triangular shaped lawn in front of the main porch/entrance and another lawn opposite cafeteria. The N.S.S and N.C.C Depts. of the college regularly launch schemes to make it clean and green. Even the management of the college takes personal interest and from time to time, sends directions regarding planting of saplings, floral plants, trimming trees and weeding of flowers.

Besides this the following initiatives are taken to make the campus green, clean and eco-friendly

- Burning of dried leaves/wooden twigs is not allowed within the campus
- Any leakage from taps is properly checked and repair ensured
- At present no hazardous material is used in the college.
- Dustbins covered with lids are placed at different points in the college.

- Weeds and stray plants are removed regularly.
- Canteen contractor has been instructed to use less and less polythene covers/bags.
- Students of Fine Arts and Home Science departments use waste material to make artistic things.
- Lectures are organized for the ban of plastic objects.
- Rallies are conducted to aware students and local community to make the environment neat and clean.
- NCC Cadets organized Shramdaan Day to spread the message of cleanliness in and around their locality.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution:
 Rain water harvesting Bore well /Open well recharge
 Construction of tanks and bunds Waste water recycling
 Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
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Geo tagged photos / videos of the facilities	View
Various policy documents / decisions circulated for implementation	View
Any other relevant documents	View

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus
recognitions/awards 5. Beyond the campus environmental
promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uplo
Certification by the auditing agency	View Fil
Certificates of the awards received	View Fil
Any other relevant information	View Fil

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View Fil
Policy documents and information brochures on the support to be provided	View Fil
Details of the Software procured for providing the assistance	No File Uplo

Any other relevant information	View File
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7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. LOHRI was celebrated on 13.01.22 in our college to enhance the cultural values among the st

1. Motivational movie was shown to students on 18.01.2022 to inculcate socio-economic values a students by department of economics and English.

1. "Basant Panchami" was celebrated on 05.02.2022 in our college to inculcate cultural values students.

1. Inter-college speech activity was conducted on 08.03.2022 in our college to create consciou among students for women rights and women empowerment.

1. Poetical Recitation competition was held in our college on 14.03.2022 by department of Engl

1. Poetical Recitation competition was held in our college on 05.04.2022 by department of Punj

1. 'Traditional games 'was celebrated on 05.05.2022 by department of Punjabi.

1. "Teez Festival'" was celebrated on 09.08.2022 to enhance the cultural values among the stud

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No Up1
Any other relevant information	No Up1

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. National girl child day was celebrated on 24.01.2022 in our college by department of N.S.S.

2. National voter day was celebrated on 25.01.2022 in our college by department of N.S.S and o ceremony was also conducted.

3. Open darbar was held on 31.03.2022 in college campus under which students grievances were re

4. Anti -tabbaco day was celebrated on 01.06.2022 in our college by department of N.S.S.

5. International environment day was celebrated on 09.06.2022.

6. International yoga day was celebrated on 22.06.2022

File Description	Doc
Details of activities that inculcate values; necessary to render students in to responsible citizens	
Any other relevant information	

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Docum
Code of ethics policy document	Vic
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	Vic
Any other relevant information	No Up

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Republic day

Republic day was celebrated on 26.01.2022. students of different departments participated.

Independence day

Independence day was celebrated 15.08.2022 .students of different department participated.

MARTYRS DAY OF SHAHEED BHAGAT SINGH, RAJGURU AND SUKHDEV

Martyrs of Shaheed Bhagat Singh was celebrated in college campus on 23.03.2022 to infuse patriotic students and create awareness among youth regarding contribution of shaheed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Upload
Geo tagged photographs of some of the events	No File Upload
Any other relevant information	No File Upload

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- **Open Inter-active session**

Open Inter-active sessions are a regular feature of the college administration. The sessions are organized for the betterment of the college and students. In last week of every month, the members of the management are invited to preside over the session. The session is held in two parts. In the first part of the session, the grievances and problems of the students are listened and in the second part the session suggestions for the betterment of the institution and improvements in the academic standards are invited.

- **Joint celebration (National Festivals) Independence Day and Republic Day celebrations**

Under the banner S.D.P. Sabha (Regd), all S.D.P institutions viz S.D.P Sr. Sec School Hazuri Road, S.D.P Sr. Sec School Basti Jodhewal, Sh. O.P. Gupta, S.D.P Model Sr. Sec School, Qilla Mohalla, Collegiate Sr. Sec School College campus and R.L. Bhasin Public School, Dugri celebrate National level festivals in the premises of S.D.P College for women. A gala function held on the occasion of Independence Day, Republic day and Diwali festival. Staff and students of all S.D.P Institutions actively and very enthusiastically participated in these celebrations. .

Activities during 01-01-2021 to 31-12-21

Date

Activity

04-01-2022

One day workshop on calligraphy

25.03.2022

Seminar on SELF EMPLOYABILITY

29.03.2022

52ND ANNUAL ATHLETIC MEET was organized by physical department

File Description	Documents
Best practices in the Institutional website	https://sdpcollege.com/link.php?th=50
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is actively engaged in Community Services. National Child Labour School is being run by the college to impart primary education to the children belonging to weaker sections of society. N. volunteers during one day or seven days camp hold rallies, visit villages and sensitize village people about different issues, arrange medical checkup camps for them and for the inhabitants of college surroundings, visit physically challenged schools, organize different activities for them and also provide homemade eatables. The college management, staff and students actively contribute to this noble cause by extending personal services. These practices have contributed a lot to the achievement of the college's objectives of the institution.

SDP College for Women has catered to economically backward classes of society wherein students are provided Quality Education, combined with moral ethical values, so as to produce skilled and better human beings so that they can further add to the education of progeny. Free Books, Fee Concessions, Stipends and cash awards are given to the meritorious students. They are also given training in various skills, soft skills and co-academics so that they can become responsible citizens of tomorrow.

Open Interactive sessions (Open Darbar) are a regular feature of the college administration. These sessions are organized for the betterment of the college and students. In last week of every month members of the management are invited to preside over the session.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To put more efforts to increase admission of the students.
- 2 Students' participation in sports and other extra curricular activities need to be increased.
3. To encourage collaborative activities for research, faculty exchange, student exchange /inter-Mou's at department level.
4. To promote capacity building and skill enhancement initiatives.
5. To promote the usage of INFLIBNET, e-resources among teachers and students for effective teaching and learning.
6. To promote Academic Seminar and Career guidance programs for students.
7. To arrange more facilities for cultural activities, sports/ infrastructure etc.
8. To organize awareness program on code of conduct.
9. Department of NSS and NCC will try to establish collaborations and Mou's with institutions, Industries etc. and also engage in extension activities.
10. To develop a monitoring system for measuring and recording students progression yearly at department level.
11. To create awareness regarding institutional Distinctiveness programs highlighting our vision and mission.
12. Contribution of alumni association to be increased.
13. To encourage the faculties participation in Refresher Courses/FDP's/Seminars/Research paper publication etc..