

S.D.P College for Women

NAAC-ACCREDITED SINCE 2005

Behind Fort (G.T. Road, Near Power House),

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Ref:SDP/C/2025/

Dated: 27th January, 2025.

All the Hon'ble Members of I.Q.A.C.
(Internal Quality Assurance Cell)
S.D.P. College for Women,
LUDHIANA.

Respected Sir/Madam,

A meeting of the members of I.Q.A.C. will be held on 30th January, 2025 at 1:00 p.m. in the Managing Committee Room of S.D.P. College for Women under the Chairmanship of Dr. (Mrs.) Neetu Ohri, Principal. The following Agenda will be discussed:-

1. To confirm the proceedings of the last meeting.
2. To consider regarding follow-up Action/Progress on the Resolutions of last I.Q.A.C. meeting.
3. To inform the House regarding the selection of 1st Lady Mayor Dr. Inderjit Kaur(a product of SDP) and congratulate her.
4. To strategize for promotion of Admissions in the next semester.
5. To increase collaborations with the industry by organizing Industrial visits and MOU's.
6. To form the electoral literacy club through NSS as per the NAAC guidelines.
7. To discuss the preparations of Convocation.

Any other item with the permission of the chair.

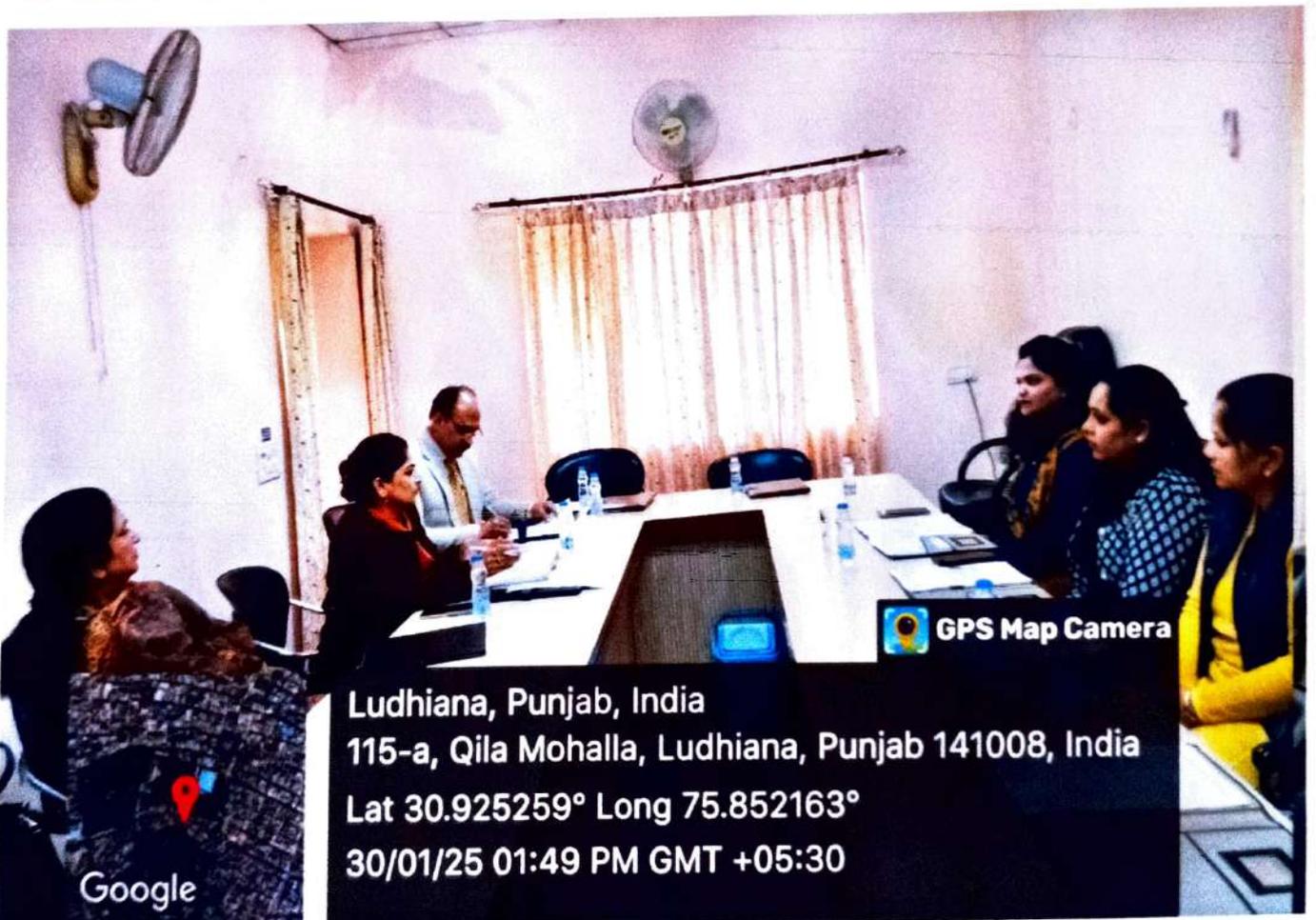
Thanking you,

Yours truly,


Coordinator IQAC


Co-coordinator IQAC


Principal



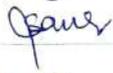
Dated: 30th January, 2025.

Time: 1-00 p.m

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A Meeting of Members of Internal Quality Assurance Cell (IQAC) is held today i.e. on 30-01-2025 (THURSDAY) at 1-00 p.m. under the Chairmanship of Dr (Mrs) Neetu Chai, Principal S.D.P. College for Women, Ludhiana in the Managing Committee Room of S.D.P. College for Women, Ludhiana.

The following Members are present:-

1. Dr (Mrs) Neetu Chai, Principal 
2. Sh H.K. Chugh, General Secretary 
3. Sh Jasveer Chauhan 
4. Dr Sanjiv Bindra
5. Ms. Ruby IQAC Co-ordinator 
6. Mrs. Sonia IQAC Co-ordinator (on leave)
7. Mrs Saminder, IQAC Co-ordinator 
8. Mrs Neel Kamal 
9. Dr Rangana Sood 
10. Mrs Nivedita Arora 
11. Mrs Sulkhinder 
12. Dr Shilpa Mishra 
13. Mrs Jaspreet
14. Mr Iqbal Nath Arora
15. Mr Gurdeep Singh
16. Km. Saraswati, B.A.BED Head Girl  3rd Year
17. Km. Sapna, B.A. 3rd year Deputy Head Girl 
18. Saraswati BA:Bed

- 1) The meeting started with the permission of the Chair.
- 2) Ms. Ruby (IQAC Co-ordinator) extended heartiest welcome to Sh H.K. Chugh,

Hon'ble General Secretary, S.D.P. College
Managing Committee and IQAC Member,
Dr. Neetu Handa (Principal, S.D.P. College
for Women and Chairperson IQAC), Sh.
Jasveen Chauhan (Principal, SDP Sen. Sec.
School and IQAC Member), Dr. Sanjiv
Bindra (Principal, Shri D.P. Gupta Sen.
Sec. School and IQAC Member) and
all other IQAC Members.

3) Dr. Neetu Handa officially offered
welcome to all the dignitaries and
IQAC Steering Committee Members.
She also welcomed the newly appointed
IQAC Co-coordinator Ms. Saminder
Kaur and Ms. Sonia. She informed
all dignitaries about new upcoming
in the NAAC accreditation in the
coming period. Further, she handed
over the proceeding of the meeting
to Ms. Ruby (IQAC Coordinator).

4) Ms. Ruby presented the action taken
report of the last meeting and
resolution adopted were informed
to the Committee members are as
follow:

(1) In the previous meeting the
first agenda point was
regarding implementation
framework of NEP (National
Education Policy 2020) in the
College successfully. Ms. Ruby
informed the house about

the structure of the degree and various categories of subjects like Major/Minor, Multidisciplinary (MDC), Skill Enhancement Courses (SEC), Value Added Courses (VAC), Ability Enhancement Courses (AEC).

- (2) Forming social media cell in the college for wide publicity and the promotion of the College. Social media has already been formed in the college and members of each department is including in the social media cell. A meeting of the members of social media cell was conducted in the Principal office where the purpose, objectives and the goals of creating this cell was discussed and duties allocated among members.
- (3) Regarding new framework of NAAC accreditation process, IQAC Co-ordinator explained the new framework of NAAC accreditation process in detail, which emphasis on Binary accreditation, Maturity Based Graded Accreditation (level 1-5), one nation one data platform.
- (4) Regarding enhancement of the

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infrastructure of the college as per the increasing strength of the college. Meeting was organized and proposal regarding enhancement of infrastructure of the College was discussed. It was discussed that it is under consideration by Management, priorities will be decided and necessary action will be taken.

(5) After discussing the action taken report of the previous meeting, Ms. Ruby started with discussions on current agenda points as follows:

1 Ms. Ruby presented the first agenda point regarding the 1st Lady Mayor Principal Inderjit Kaur (a product of SDP). It is a matter of great pride for SDP College that our esteemed alumni, Principal Inderjit Kaur has been elected as the first female Mayor of Ludhiana in the Punjab Municipal Corporation Election 2025. A graduate of our college with a commerce degree. She has excelled in academics, leadership and social service, serving as a Principal for ten years and actively contributing to women empowerment. Her remarkable

achievement is an inspiration for our students reflecting the strong foundation and values instilled at our institution.

Sh. Jasveer Chauhan suggested to invite her on some special occasions/events in the college for honouring her on her achievement and for motivating other students.

2 Further, Ms. Ruby presented the next agenda point regarding strategies for promotion of admission in the next semester. Regarding this admission committee have been formed in the college. Teachers are visiting various schools on daily basis by rotation for the interaction with students. Teachers are also collecting the information of the students so that the students can be contacted at the time of admission days. All these strategies were explained by IQAC Coordinator to the members present.

3 Ms. Ruby informed the house that collaborations with the industry by organizing industrial visits and MOU's had been increased. In the session 2023-24 A total of 8 industrial visits were conducted and MOU's were signed with some of them. The purpose of conducting these industrial visits is to enhance the practical knowledge and

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exposure of the students. In the current session 2024-25, some industrial visits have already been conducted and some are in the pipeline in the current semester. Concerned Incharges are also making efforts to get the MoU signed.

4 Ms. Ruby proposed the next agenda point regarding formation of electoral literacy club through NUS as per NAAC guidelines. Ms. Sukhinder Kaur and other NUS Incharges were directed to form this Electoral Literacy Club as per NAAC guidelines in the session 2024-25. Sh H.K.

Chugh, General Secretary suggested to conduct activities and games to stimulate and motivate student which provoke them to think and ask question on their electoral rights. He also suggested to familiarize students with the electoral process of registration and voting

5 Regarding preparations of convocation, Ms. Ruby informed the members that meetings have already been initiated by Academic Incharges and desired checklist of tasks have been prepared under the guidance of chairperson. Sh Jasveer Chauhan suggested to discuss the checklist of tasks once before the implementation. He also suggested to make ensure

the maximum presence of students by contacting them through concerned in charges of different sessions, so that timely preparations should be done on time. Mode of payment regarding convocation was also discussed and decided in the meeting. Students can pay their convocation fee either online or offline as per their convenience.

6 Dr Neeva Handa gave a vote of thanks to all the members for sparing their precious time and giving valuable suggestions.

The Meeting ended with thanks to the chair.